

AGA Chapter Executive Committee Meeting Minutes January 3, 2012

Submitted by Mary Anne Queen, Secretary

The Chapter Executive Committee for the Nashville Chapter met on Tuesday, January 3, 2012, in the 15th floor conference room of the James K. Polk Building.

Attendees

Chapter Executive Committee (CEC) members present: Shirley Henry, President; Ray Register, President-Elect; Mary Anne Queen, Secretary; Kayla Shewcraft, Treasurer; Cynthia Setters, Corey Tester, Jerry Durham, David Lannom, and Scarlet Sneed.

Committee members present: Eugene Hampton. Tammy Fruscione was present via conference call.

Call to Order

Shirley Henry called the meeting to order at 11:28 a.m. She wished everyone a Happy New Year and welcomed everyone back.

Strategic Plan Update

Shirley had sent out the strategic plans for the Finance and the Meetings and Attendance Committees (the last two committees) on December 6 and asked for comments by December 15. Shirley had received some comments and asked that any other comments be sent to her today.

Shirley hopes to send out something on the chapter's overall strategic plan in the next few weeks.

Agenda

Shirley had emailed the agenda to everyone earlier in the day and asked them to print out the agenda and bring it to the meeting with them. She offered copies of the agenda at the meeting to anyone who did not have a copy.

Minutes

Mary Anne Queen had previously distributed the draft minutes for the November 28, 2011 CEC meeting. No one had any corrections. The minutes were considered approved.

Reports from Officers and Committees

President-Elect

Ray Register presented a report on the Chapter Recognition Program credits as of December 31, 2011 (end of the 2nd quarter). Some sections have exceeded their maximum number of credits. Ray suggested that the chapter should focus on those sections where the credits are lagging. Shirley noted that we would be earning credits in both the Education section and the Certification section for the Winter Seminar. Shirley also noted that we should have some

credits in the Awards section for our nomination of Dennis Dycus for a national award. Ray stated that the credits were subject to Shirley's review of the detailed worksheet.

Shirley reminded Ray that the Nominating Committee needed to present the proposed slate of nominees for 2012-2013 for approval at the next CEC meeting and needed to present them to the chapter at the February meeting and put an announcement in the February newsletter.

Treasurer

Kayla Shewcraft presented the budgeted versus actual expenses through December 31, 2011. Eugene Hampton asked about the Membership Committee's free lunch certificates. Scarlet Sneed said that this detailed information had been provided by the Meetings and Attendance Committee to the Treasurer. Kayla said she would update the expenses to reflect that free lunch certificates had been redeemed.

Awards

Shirley announced that Dennis Dycus has been selected by National to receive the William R. Snodgrass Distinguished Leadership Award. The award will be presented at the Leadership Conference in February 2012.

Chair Jeff Hughes was unable to attend but had submitted a report indicating that the application form for the William R. Snodgrass and Fawn W. Ellis scholarships is online and graduating high school seniors can apply this year. The deadline is March 30; applications must be received by that date. The committee is accepting applications electronically.

CGFM

Chair Jerry Durham announced that March is CGFM month. He has already made arrangements to obtain a resolution in recognition of CGFM month from the legislature. Shirley said that we would also like to obtain a resolution from the Metro Council if possible.

The CGFM review classes will be recorded in February, and the teachers will be Eugene Hampton, Ralph Cross, and Jerry. At the January chapter meeting, the committee will hold a drawing for one person to receive reimbursement of all of the CGFM exam fees and three others to receive reimbursement for one of the exam fees. He has 12 people in the drawing.

Community Service

Chair Tammy Fruscione reported that Little Soldiers and Second Harvest were successful. Scarlet Sneed will announce at the January chapter meeting that the Coats, Hats, Socks, and Gloves Drive is continuing through January. The Nashville Rescue Mission project will be in February.

Early Careers

February is Early Careers Month. Shirley requested that the Early Careers Committee provide a list of the Early Career members to Editor Penny Austin for inclusion in the February newsletter. Shirley also asked the committee to contact each of the Early Career members and encourage them to attend the February chapter meeting because she would like to recognize all of the Early

Career members at that meeting. Chair Ellen Dunkin will sit at the head table for the February meeting so she can be recognized and introduce the Early Career members.

Education

Chair Corey Tester said that the TN Tower is now available for the January 18 and 19 Winter Seminar and the January 20 Oracle workshop. There are some openings for speakers, and Jerry Durham offered to be a speaker. Corey will provide an agenda later this week and will send out an official announcement. He will also send out information regarding January's audio conference.

Meetings and Attendance

Co-Chair Scarlet Sneed said 58 are registered for Thursday's meeting. Shirley reminded everyone that the Meetings and Attendance Committee, in conjunction with the President-Elect, will need to start the process of selecting a venue for chapter meetings for 2012-2013 since the chapter's contract with the City Club will be expiring at the end of this chapter year.

Membership

Co-Chair Eugene Hampton reported that membership as of 1/3/12 is 355. There are a total of 26 new or returning members since May 1, 2011. National goal is 383.3 total members, 36.5 new members, and 328.5 members retained. The chapter has met the retention goal. The chapter started the fiscal year with 365 members. The last membership Growth, Acquisition, and Retention (GAR) Report is 9/28/11. Eugene also reported the following information:

New or returning members since last meeting per National Office

Ms. Tisa Beard, Metro Nashville Public Schools; no sponsor listed

Ms. Glenda Gregory, Metro Nashville Public Schools; no sponsor listed

Mr. Gary Pope, Metro Nashville Public Schools; sponsor - Angela McElrath- Prosser

Ms. Gwendolyn Shanks, Metro Nashville Public Schools; no sponsor listed

Bobbie Burge, Metro Nashville Public Schools, returning member

Mrs. Sharon Crowell, State of Tennessee, returning member

Mrs. Dawn Thomack, CGFM, City of Clarksville; no sponsor listed

Mr. Franklin Luppe, III, Franklin J. Luppe CPA PLLC; no sponsor listed

No Early Careers listed per National Office.

Newsletter

Shirley announced that items for the newsletter are due to Penny Austin by Friday, January 6.

Program

Shirley announced that the speaker for the January chapter meeting is Prentice Morgan of the Comptroller's Office. He will have a PowerPoint presentation, and CPE will be given to attendees. Britt Wood will introduce the speaker.

Chapter Meeting

The next chapter meeting is scheduled for Thursday, January 5.

Rebecca Hunter will provide the invocation. The Head Table will consist of Shirley Henry, speaker Prentice Morgan, Britt Wood, Rebecca Hunter, Eugene Hampton, and Corey Tester.

Announcements at the chapter meeting will be made by Jerry Durham, Corey Tester, and Scarlet Sneed.

Other Items for Discussion

Shirley asked if there were other items that needed to be discussed. She asked for discussion of CEC members' thoughts as to why chapter meeting attendance is down from last year. Cynthia Setters suggested that there could be more advertisement/marketing of upcoming meetings. Shirley said that information is included in each newsletter with speaker bio. [Shirley also makes an announcement about the next meeting at the end of each chapter meeting and puts something about it in her President's Message.] Tammy Fruscione observed that in past years, the chapter sent out an email announcing the meeting and the speaker. [This has been done for meetings this year.] Tammy also suggested that the chapter focus more on speakers who can provide CPE and that with the new calendar year, attendance may increase because attendees may attend specifically to get the CPE. Jerry said that from his perspective, some of the people in his section who normally attend most of the meetings are just really busy these days.

Adjourn

The next CEC meeting was scheduled for Monday, January 30, 2012, and the meeting was adjourned at 12:06. Shirley adjourned with the following quote for the 2011-2012 Leadership Team:

“Whatever you can do, or dream you can, begin it. Boldness has genius, power and magic in it.”

--Johann Wolfgang von Goethe
German writer and scientist