

AGA Chapter Executive Committee Meeting Minutes January 30, 2012

Submitted by Mary Anne Queen, Secretary (based on notes provided by Rhonda Williams)

The Chapter Executive Committee for the Nashville Chapter met on Monday, January 30, 2012, in the 15th floor conference room of the James K. Polk Building.

Attendees

Chapter Executive Committee (CEC) members present: Shirley Henry, President; Ray Register, President-Elect; Kayla Shewcraft, Treasurer; Keevia Battle, Corey Tester, Rhonda Williams, Jerry Durham, David Lannom, Valerie Oliver, and Scarlet Sneed.

Committee members present: Nathan Abbott, Penny Austin, Gerry Boaz, Ellen Dunkin, Karen Hale, and Eugene Hampton.

Call to Order

Shirley Henry called the meeting to order at 11:25 a.m.

Agenda

Shirley had emailed the agenda to everyone earlier in the day and asked them to print out the agenda and bring it to the meeting with them. She offered copies of the agenda at the meeting to anyone who did not have a copy.

Minutes

Mary Anne Queen had previously distributed the draft minutes for the January 3, 2012, CEC meeting. No one had any corrections. The minutes were considered approved.

Reports from Officers and Committees

President-Elect

Ray Register announced the following slate of nominees for officers and directors for 2012-2013 and said that all had indicated a willingness to serve.

Two-Year Directors

Leigh Anne Hagar
Jacqueline Laws
Ron Queen
Joe Waldrum
Jennifer Whitsel

Chapter Officers

Secretary - Rhonda Williams
Treasurer - Kay Ulmer
President - Ray Register
President-elect - Amy Czerwinski

The Chapter Executive Committee approved the slate of nominees, and the nominees will be announced at the chapter luncheon meeting on February 2.

Ray said that he also contacted the current two-year directors, and they have all agreed to serve their remaining one-year term for the 2012-2013 year. They are Jerry Durham, David Lannom, Valerie Oliver, Scarlet Sneed, and Britt Wood.

Ray also announced that AGA National will pay for airfare, hotel, and meals for those attending the Sectional Leadership Meeting in Indianapolis; however, they will not reimburse attendees for luggage fees, airport parking, etc. He asked whether the chapter would cover such expenses that were not paid by the National Office. Members of the CEC agreed that the costs could be covered under the Chapter Administration budget line for "Travel - PDC attendance (registration and travel)." Ray also noted that there is no direct flight to Indianapolis, and people may wish to drive and maybe carpool.

Treasurer

Kayla Shewcraft presented a budget to actual comparison of expenditures through January 30 and asked if anyone had questions or comments. Shirley said that the formula needed to be corrected in the "Under (Over)" column on the Winter Seminar "Printing, postage, materials" line. Jerry Durham announced that a portion of the CGFM Committee's budget (CGFM exam fees subsidy) would not actually be paid out until next year after individuals take the exam and could be considered as encumbered.

Accountability Outreach

Karen Hale said that a committee that she is on is finalizing the specifications for the Regional Accountability Outreach Coordinator position. She also said that the person currently serving in that position is leaving if anyone is interested in assuming that role for the remaining two years of the three-year term.

Awards

Shirley announced that the scholarship application form is online and that the committee is accepting nominations for national awards.

Community Service

Scarlet Sneed announced that the chapter will need volunteers to serve at the Nashville Rescue Mission on February 29 from 4:30 to 7:00. Alla Cox is the contact person, and members may also make monetary donations.

The committee is collecting monetary donations for the Elephant Sanctuary in February. The chapter will match up to \$500, and Jennifer Whitsel is the contact person.

VITA - Jeff Hughes will be participating; Tammy Fruccione also assisting. There is no formal AGA VITA site this year, but members can participate on their own and notify Tammy of volunteer time.

The Hats, Coats, Socks, and Gloves Drive has been completed.

Early Careers

Shirley announced that February is Early Careers Month. There will be a list of the Early Career members in the February newsletter. The chapter will also recognize all of the Early Career members who are in attendance at the chapter meeting on Thursday.

Ellen Dunkin said that she sent an e-mail to the Early Career members, and a few have responded that they will be coming to the February meeting.

Education

Gerry Boaz said that he would contact Oracle and see when they will conduct their free training. He will coordinate with Corey Tester and the Education Committee. Corey said that the chapter would also try to provide two hours of ethics training in conjunction with the Oracle-sponsored training since the ethics speaker we had scheduled for the Winter Seminar canceled. Gerry noted that ethics speakers have to be certified by the State Board of Accountancy.

Shirley stated that she was very appreciative of Oracle's support of the Winter Seminar and coming to speak. She also stated she was very grateful for our members who stepped in and spoke at the Winter Seminar and said they did a great job.

Corey Tester stated that the Education Committee had not yet compiled all of the evaluation ratings from the Winter Seminar, but he shared some of the comments from the evaluations. There was discussion about using David Lipscomb University as a site for future seminars, but there was concern about the limited space and the parking.

Meetings and Attendance

Co-Chair Scarlet Sneed said that 125 people are registered for Thursday's meeting, which is a joint meeting with the ACFE Chapter.

She also announced that the committee is working on obtaining a meeting venue for next year since our contract with the Nashville City Club will be expiring. The committee is waiting on a proposal from the City Club. Double Tree does not appear to be an option since they cannot commit to a specific date each month.

Kayla made the suggestion to check out Pucketts.

Membership

Eugene Hampton reported that membership is back to 365, which is where the chapter started this year. The chapter has a total of 29 new members and 7 returning members since May 1, 2011. National goal is 383.3 total members, 36.5 new members, and 328.5 members retained. The chapter has met the retention goal. The last membership Growth, Acquisition, and Retention (GAR) Report is 9/28/11, and apparently National is no longer producing that report.

New or returning members since last meeting per National Office

Mrs. Maya Angelova, TN Division of State Audit, Early Career; no sponsor listed

Mrs. Carrie L. Blair, CGFM, TN Department of General Services, returning member
Ms. Charlotte Hobaugh Gentry, TN Department of Finance & Administration, Early Career;
sponsor - Jennifer Lewis
Ms. Cynthia Minnick, State of Tennessee, returning member
Ms. Debra H. Moss, CPA, TN Department of General Services; no sponsor listed
Mrs. Kathy R. Richardson, State of Tennessee, returning member
Mr. Alexander J. Warns, State of Tennessee, Early Career; sponsor - Michelle Earhart

The chapter has a total of 25 Early Career members and 4 student members.

Newsletter

Penny Austin announced that items for the newsletter are due to her by Friday, February 3.

Program

The speaker for the February meeting is Jeremy Finley, Chief Investigative Reporter with the Channel 4 I-Team. He will have a Power Point presentation, and CPE will be given. The speaker's charity of choice is the Community Foundation of Middle Tennessee. Daniel Porter will introduce the speaker.

Gerry asked Shirley to make an announcement at the luncheon that National was having problems getting volunteers for the National level positions and that anybody interested in nominating someone or themselves could contact him. Shirley suggested that Gerry also submit an announcement to Penny for the newsletter.

Website

Nathan Abbott reported that all updates were complete.

Chapter Meeting

The next chapter meeting is scheduled for Thursday, February 2.

Amy Czerwinski will provide the invocation. The Head Table will include Shirley Henry; speaker, Jeremy Finley; Daniel Porter, President of the Middle Tennessee Chapter of the ACFE; Windle Morgan, Vice President of the ACFE Chapter; Hank Clay; and Ellen Dunkin.

Announcements at the chapter meeting will be made by Daniel Porter, Jeff Hughes, Jennifer Whitsel, Alla Cox, and Ray Register.

Adjourn

The next CEC meeting was scheduled for Monday, February 27, 2012, and the meeting was adjourned at 12:03. Shirley adjourned with the following quote for the 2011-2012 Leadership Team which she felt was particularly appropriate for Super Bowl week:

“If you'll not settle for anything less than your best, you will be amazed at what you can accomplish in your lives.”

--Vince Lombardi
American football coach