

MINUTES
AGA Chapter Executive Committee
February 9, 2017

Submitted by Donna Jewell, Chapter Secretary

The chapter Executive Committee for the Nashville chapter met on Thursday, February 9, 2017, in the 16th floor Training Room of the James K. Polk State Office Building.

Present (voting members in bold): **Angela McElrath-Prosser, President; Penny Austin, Past President-Eugene Hampton II, Treasurer; Jennifer Garoutte, Treasurer-Elect; Donna Jewell, Secretary; Charlotte Gentry, Awards Chair; Michael Winston, CGFM Chair; Keevia Battle, Community Service Co-Chair; Anna Nickell, Education Co-Chair; Bridget Carver, Membership Co-Chair; Debi Moss, Program Co-Chair; Doreen Zientar, Program Co-Chair;** Gerry Boaz, Accountability Outreach Chair; Karen Hale, Communication Chair; Eddie D'Ovidio, Finance Co-Chair; John Dunne, Meetings Co-Chair; Scarlet Sneed, Meetings Co-Chair; and Nathan Abbott, Website Co-Chair

Call to Order

Angela called the meeting to order at 11:32 a.m.

Minutes

Angela asked if there were any changes to the minutes. Michael moved that the minutes as amended be approved. Keevia seconded the motion. The minutes were approved.

President's Report

Angela announced that we had two hotel scholarships for the Professional Development Training in Boston in 2017. She asked if we could use one of them for her (as the President of the Chapter) and one for the person selected at the May meeting in the drawing. Various members of the committee indicated that we had done this in the past. As there were no objections to this plan, this is what we will do for 2017.

President-Elect's Report

Although Britt could not be present, Penny Austin presented the Nominating Committee's proposed slate of officers for the 2017-2018 program year. At this point, directors have not been assigned to committees.

President-Elect	Michael Winston	
Secretary	Gay Oliver	
Treasurer	Jennifer Garoutte	
Two-year directors	Katie Armstrong	Veronica Coleman
	Donna Jewell	Jai Sawlani
	Chase Tramel	

Treasurer's Report

Eugene provided the January financial statements prior to the meeting. He still needs to finalize all Winter Seminar receipts/payments.

Accountability Outreach

Gerry reported that he is going to work with the city of Brentwood on completing a Citizen-Centric Report.

Awards Committee

Charlotte reported that no scholarship applications or award nominations have been received and asked that we reach out to family members, alma maters, etc., to try to get nominations and applications in. Charlotte asked for volunteers to help review the applications when received. Donna J., Keevia, and Angela agreed to help.

If we do not have an award for Outstanding Achievements in Government Accountability, our chapter is missing out on a point opportunity.

Nathan will help Charlotte send out an email to the list-serv about both opportunities.

Charlotte also drafted a points structure. The main change was that individual community service projects are no longer listed in the structure. The only project listed by name is working with Alex Green Elementary. Charlotte moved that we accept the points structure as described; Donna J. seconded the motion. The motion was approved.

Charlotte asked that the membership be reminded in an announcement to check their points on the website, since the 25-point threshold makes them eligible for a drawing to go to the National PDT, and the 30-point threshold with membership renewal by March 31 makes them eligible for a \$45 membership dues rebate.

CGFM Committee

Michael reported that there have been no additional CGFMs awarded through December 2016 (last update from National). However, three study guides have been loaned out in the last two weeks. Exam subsidies are still available. CGFM renewals are due March 31st. March will also be CGFM month, and proclamations are being obtained.

Communication

Karen Hale reminded the committee that she needs committee news, speaker information, and dates for meetings no later than February 13, 2017, for the newsletter. As always, include the word "Newsletter" in the subject line of emails for quick reference. Eugene will be the Member Spotlight.

Community Service Committee

Keevia reported that February's community service opportunity is the Nashville Humane Association. They will be collecting donations of all kinds with a service day scheduled on February 20th from 10 until 2.

Book-em donations may still be brought to the luncheon on Monday.

Education Committee

Anna reported that total profit from the Winter Seminar is between \$30,000 and \$31,000. A webinar is coming up in the next month.

Finance

Eddie reported that two of the three prior years' tax returns have been accepted. One is still going through the process, but Eddie does not anticipate a problem with it. The tax return for 2016 was filed electronically on February 3, 2017, and was accepted.

The Finance Committee did not use our general ledger software system to file the tax return as it would be more expensive than our previous process of submission. There was a \$35 filing fee for 2016; however, that was required as we reported more than \$100,000 in revenues. This typically only occurs in years in which our chapter hosts the Regional PDTs.

Meetings and Attendance

John reported that we currently have 80 people signed up for the meeting on Monday. Our menu will be pasta and we will be in Salon E on the 2nd floor of the Doubletree. We will need the screen for this month's meeting.

Sixty-two attendees including five first-time guests attended the January meeting.

Membership Committee

Bridget reported that we currently have 355 members. This includes 13 new members. We have a nine-way tie for the \$100 sponsor award for the member who sponsored the most new members between May and December. Bridget will put the nine names in a bowl with the drawn name being the winner.

Program Committee

Debi and Doreen discussed some options for our spring social. Tickets for a Murder Mystery and Dinner at the Spaghetti Factory would be approximately \$60 per person. It would also have to be on a Friday night. A night with Beatles music with the Nashville Symphony at Schermerhorn was also discussed. A TPAC option would be The Curious Incident of the Dog in the Night-Time. Debi has left a message with Chaffin's but has not heard back.

Several members of the committee asked if an earlier date could be considered (April instead of May). Debi and Doreen will look at some more options and consider sending out a survey with options and potential pricing if considered prudent.

March and April meetings are still pending. Ideas under consideration are a legislative liaison to discuss the bill process, a representative from the Tennessee Lottery, and business etiquette.

Website Committee

Nathan reported that any website updates should be sent to Dan and Nathan.

Details for Next Chapter Meeting on February 13th

- ❖ Invocation: Eugene Hampton II
- ❖ Head Table: Angela McElrath-Prosser
Debi Moss
Angela's Guest
Eugene Neubert
Buddy Lea
Emily Gray
- ❖ Introduction of Speaker: Debi Moss
- ❖ Collecting funds: Eddie D'Ovidio
Jennifer Garoutte
- ❖ Announcements: Angela – points are updated – plan accordingly to get entered in the PDT drawing or a rebate of membership dues
Angela – scholarships and awards!
Rachelle – Education Webinar
Emily – Nashville Humane Association
Bridget – membership drawing

Angela reminded us that the April CEC meeting date has changed. It will now be on March 30th due to the Regional PDT.

The next CEC meeting is on Thursday, March 9, 2017.

As there was no other business, Angela adjourned the meeting at 12:35.