

AGA Chapter Executive Committee Meeting Minutes April 2, 2012

Submitted by Mary Anne Queen, Secretary

The Chapter Executive Committee for the Nashville Chapter met on Monday, April 2, 2012, in the 15th floor conference room of the James K. Polk Building.

Attendees

Chapter Executive Committee (CEC) members present: Shirley Henry, President; Ray Register, President-Elect; Melvin Jones, Immediate Past President; Mary Anne Queen, Secretary; Keevia Battle; Corey Tester; Jerry Durham; David Lannom; Valerie Oliver; Scarlet Sneed; and Britt Wood.

Committee members present: Penny Austin, Gerry Boaz, Karen Hale, and Eugene Hampton.

Call to Order

Shirley Henry called the meeting to order at 11:27 a.m.

Agenda

Shirley had emailed the agenda to everyone earlier in the day and asked them to print out the agenda and bring it to the meeting with them. She offered copies of the agenda at the meeting to anyone who did not have a copy.

Minutes

Mary Anne Queen had previously distributed the draft minutes for the February 27, 2012, CEC meeting. No one had any corrections. The minutes were considered approved.

Bylaws Update

Shirley reported that Teresa Hensley compared the chapter's current bylaws (dated October 2003) with AGA's Chapter Prototype Bylaws (Revised March 15, 2006) and with the National Bylaws (As Amended on July 27, 2008). She also compared the AGA Code of Ethics (dated March 13, 2003) with the AGA Code of Ethics which is the Appendix to our bylaws. She came up with some revisions that could be made but not a lot of substantive changes.

At the PDC last year, after the National Board of Directors approved the changes to the Strategic Plan, there was some mention of updating the bylaws, but the bylaws on National's website are the ones referenced above. Shirley said she contacted Louise Kapelewski at the National Office to check on the status of a possible update. Louise responded that the bylaws have not yet been updated, but the discussion continues.

Pending a possible update from National, Shirley said that she and Teresa decided that it might be better to wait until the next program year to update our bylaws, especially since any proposed revisions to the bylaws would have to be exposed to the chapter membership once the CEC was comfortable with the changes.

Shirley announced that she would be willing to work on any proposed update in the coming program year.

GASB Contribution

Shirley asked for discussion regarding whether the chapter wanted to make the \$500 contribution to GASB this year. Britt Wood moved to make the contribution, and Gerry Boaz seconded. The CEC voted to make the contribution.

Recognition of Member Retirees

Shirley announced that retirees would be recognized at the May Awards Luncheon and in the May Newsletter. The retirees include Dennis Dycus - charter member, past chapter president; retiring in June and Chuck Richardson - member since 1987; retired in December. Shirley said that she had received no response to the notice she sent through the listserv requesting information about any other retirees. The CEC did not know of any other retirees to be recognized in May.

Reports from Officers and Committees

President-Elect

President-Elect Ray Register provided the chapter recognition program (CRP) report for the third quarter. Ray explained that the maximum number of credits had been achieved in all areas except Membership, Awards, and Accountability. Shirley explained that most of the Awards credits would come next month through the Awards Luncheon.

Shirley inquired as to whether any independent nominations were submitted for chapter officers or directors. There being no independent nominations submitted, the slate submitted by the Nominating Committee was approved.

Ray announced those attending the sectional leadership meeting (SLM) as Karen Hale, Valerie Oliver, Ron Queen, Mason Ball, and himself.

Karen Hale announced that Eugene Hampton has agreed to be the Regional Coordinator for Membership and Early Careers and would also be going to the SLM.

Treasurer

Kayla Shewcraft was unable to attend but provided the financial report. She was unable to include revenue numbers in the report due to lack of time, but she will try to include for the next CEC meeting.

Accountability Outreach

Chair Karen Hale said that she sent out information regarding the case challenge. The prizes will be reimbursement for annual membership dues. Anyone interested in participating should contact her.

Awards

Chair Jeff Hughes was unable to attend, but he requested that anyone needing awards ordered for the May luncheon contact him as soon as possible since the committee would be placing the order soon.

CGFM

Chair Jerry Durham brought the proclamation from Mayor Karl Dean regarding the Nashville Chapter of AGA and those who have achieved the CGFM designation and the Legislature's Joint Resolution proclaiming March CGFM month in Tennessee.

Jerry reported that the committee is not quite finished recording the DVDs for distribution and have probably 30 people who said they wanted them. Jerry will be requesting to purchase DVDs for this purpose, and the estimated cost is \$500. The committee has unused line items in its budget to cover the cost. Jerry said that a lot of people have already asked for DVDs, so the chapter should have a number of new CGFMs soon.

Shirley reported that there was a great turnout of CGFMs for our March chapter meeting (over 25), and 166 CGFM members were recognized in the March Newsletter.

Community Service

Chair Tammy Fruscione was not present but reported that the committee is wrapping up the year, and the last event will be the Country Music Marathon on April 26, 27, and 28. Members can either volunteer for any of the days or run the Marathon.

Project Pencil - The Bravo Luncheon will be May 14. The committee is planning on purchasing a table for the event. AGA should be recognized for their 10 plus years of partnering with Alex Green at this event. The committee will invite staff from Alex Green as well as members from AGA who have participated in Alex Green over the years. Melvin Jones said that the committee would participate in the teacher appreciation activity at the school. Last year, the chapter catered a dinner. There will be a field day and a need for volunteers.

The Channel 8 and Nashville Rescue Mission projects were a success. Chapter members volunteered and donated at each event.

The Community Service Committee has submitted their nomination for the National Community Service Award to Jeff Hughes. The committee has also submitted a list of members to Jeff Hughes, Scarlet Sneed, Ray Register, and Keevia Battle. The website is up-to-date, and the newsletter information for the month of April has been submitted.

Shirley announced that with member donations and the \$500 chapter match, the chapter donated over \$1,000 to the Elephant Sanctuary. She also reported that the chapter volunteers had a great time manning the phone banks for the Channel 8 Pledge Drive on March 8, and the station received over \$12,000 in pledges that evening.

Corporate Sponsorship

Chair Gerry Boaz announced that he is meeting with Crowe Horwath, a potential sponsor and speaker in May. Crowe Horwath may sponsor chapter activities and possibly the Southeast

Regional PDC next year. Karen Hale will be Regional Vice President and will be hosting the PDC next year.

Early Careers

Shirley reported that Chair Ellen Dunkin resigned her position with the Division of State Audit in March and has moved out of state. She will be getting married in November.

Education

Co-Chair Corey Tester announced an audio conference on April 18. In response to Shirley's inquiry, he said that most of the audio conference attendee lists have been given to Jeff Hughes so he can award points to members.

Corey reported that Co-Chair Rhonda Williams is preparing the education award nominations package. Corey and Gerry Boaz have discussed Oracle; Gerry has talked to Jan Sylvis and at this time, F&A doesn't think any training is needed.

In response to Shirley's inquiry, Corey said that he had given the CPE certificates for the Winter Seminar to Dan Willis so he could take out the ones for the Department of Audit, and the others would be distributed along with the CPE forms for the chapter meetings with CPE.

There was a discussion of a possible need for ethics training. Britt Wood said that she may be available to volunteer for a spring training session. State Audit's training was expected to provide ethics training, and it will be open to individuals from other departments.

Finance

Chair Keevia Battle announced that she might be late to this month's luncheon and asked for someone to help with the registration table. Melvin Jones volunteered to help.

In response to Shirley's inquiry, Keevia said that she has been able to record applicable information for the chapter's history report as the year has progressed and that she has received all the information that she needs for the history report.

Meetings and Attendance

In response to Shirley's inquiries, Co-Chair Scarlet Sneed responded that the committee is working on a venue and date for the Committee Appreciation Lunch but thought it might be at Old Spaghetti Factory again. She asked for a list of committee members. Scarlet also responded that the committee is working on a venue and date for the May Awards Luncheon. With regard to the date, Shirley said that the normal meeting date of May 3 would be preferable. Scarlet also announced that 46 people had signed up for the April chapter luncheon.

Membership

Co-Chair Eugene Hampton reported the following:

Membership as of 3/29/12 is 364. The chapter started the year with 365 members. The chapter has a total of 31 new members and 7 returning members since May 1, 2011. National goal is

383.3 total members, 36.5 new members, and 328.5 members retained. The chapter has met the retention goal.

New or returning members since last meeting

Ms. Janora Bryson, TN Comptroller of the Treasury, Early Career; sponsor - Ms. Sandra S. Tulloss

Mrs. Joyce Merrell Raulston, United States District Court; no sponsor listed (She has a Knoxville, TN address.)

Dr. William M. Beale, Jr., CGFM, US Army, transfer from Montgomery Chapter (He has a Hoover, AL address.)

Two names were removed from our list. The committee will send an email to the National Office to inquire why.

Several members have reached a membership milestone in AGA. Shirley said that the list of members will be put in the newsletter and that she would recognize the members at the May luncheon.

20 Years

Ms. Scarlet Z. Sneed, CGFM

Ms. Cynthia Gail Camp, CGFM

25 Years

Ms. Linda R. Howard, CGFM

Mr. Charles Richard Brown, CGFM

Mr. Prabhakar Pallapothu, CGFM

30 Years

Mr. Edward Burr, CGFM

Ms. Debra Bloomingburg, CGFM-Retired

Mr. E. Paul Long, CGFM

Ms. Sharal B. Huegele, CGFM

50 Years

Mr. Doyle J. Bailey

Mr. Doyce R. Bailey

Penny Austin shared that Paul Long is currently hospitalized in Nashville.

Lifetime Membership

AGA bylaws give the National Executive Committee approval to bestow Lifetime Membership upon those individuals who have remained paid members for at least 40 consecutive years. Three of our members have achieved this status.

John C. Stanton, Jr. - joined December 23, 1959

Doyce R. Bailey - joined January 1, 1960

William E. Sisson - joined June 1, 1966

Newsletter

Editor Penny Austin announced that any items for the April newsletter are due to her by Friday, April 6, 2012. This will be the chapter's last newsletter for the program year.

Program

Co-Chair Britt Wood announced that the speaker for the April chapter meeting is Ralph J. Schulz, Jr., President and CEO of the Nashville Area Chamber of Commerce. He will have a Power Point presentation, but no CPE will be given since his time is limited. His charity of choice is the Nashville Area Chamber of Commerce Public Benefit Foundation. Amy Czerwinski will introduce him.

Britt announced that the chapter social will be the Nashville Sounds game on April 14 and that 32 had signed up so far. Britt would like for people to be able to pay at the luncheon. Britt said that she could not attend, and Melvin Jones offered to collect payments. She will discuss setting up payment on Pay Pal or Google. There was discussion of charging those who RSVP'd and do not show. Britt agreed to charge the "no shows" a fee of \$25 and said that she would include that in the announcement.

Website

Shirley expressed appreciation for Dan's and Nathan's help this year in keeping the info updated on the chapter website.

Chapter Meeting

Shirley said that she will be doing the invocation for the chapter meeting. The head table will include Shirley Henry; Ralph J. Schulz, Jr., speaker; Amy Czerwinski; Phil Nally, Senior Vice President for Regional Services; Cynthia Teddleton, Regional Vice President; and Karen Hale.

The following people will make announcements: Melvin Jones (spring social and CGFM training) and Tammy Fruscione (Music City Marathon).

Adjourn

The next CEC meeting was scheduled for Monday, April 30, 2012, and the meeting was adjourned at 12:19. Shirley adjourned with the following quote for the 2011-2012 Leadership Team:

"Act as if what you do makes a difference. It does."

--William James
American psychologist and philosopher