

AGA Chapter Executive Committee Meeting Minutes August 29, 2011

Submitted by Mary Anne Queen, Secretary

The Chapter Executive Committee for the Nashville Chapter met on Monday, August 29, 2011, in the 15th floor conference room of the James K. Polk Building.

Attendees

Chapter Executive Committee (CEC) members present: Shirley Henry, President; Ray Register, President-Elect; Melvin Jones, Jr., Immediate Past President; Mary Anne Queen, Secretary; Kayla Shewcraft, Treasurer; Keevia Battle, Cynthia Setters, Corey Tester, Rhonda Williams, David Lannom, Valerie Oliver, and Scarlet Sneed.

Committee members present: Nathan Abbott, Penny Austin, Gerry Boaz, Karen Hale, Eugene Hampton, and Hellens Tamimi.

Call to Order

Shirley Henry called the meeting to order at 11:12 a.m.

Agenda

Shirley had e-mailed the agenda to everyone earlier in the day and asked them to print out the agenda and bring it to the meeting with them. She offered copies of the agenda at the meeting to anyone who did not bring a copy.

Minutes

No one had any corrections to the draft of the August 1, 2011 minutes which the Secretary had previously distributed so the minutes were considered approved.

Discussion of Possible AGA Involvement with State IT Projects

Pursuant to his request, Rusty Lacy, Assistant Director of Technology, Comptroller of the Treasury, addressed the CEC. He noted that AGA National had released a white paper entitled "Federal Financial Management Systems, A New Reality," which raised a number of issues pertaining to the federal government. Rusty pointed out that states have similar issues. Rusty said that in January, he will be president of the state's Information Systems Council and will be in a unique position to have an impact on IT within state government. Rusty acknowledged that some CEC members are auditors and there could be conflicts of interest issues but noted that a lot are not.

Rusty suggested that the Nashville Chapter of AGA analyze IT statewide and perhaps produce a report. Rusty pointed out that IT is facing a lot of different issues, such as technology changes, budget, manpower/personnel, procurement, and projects. Gerry Boaz observed that if the chapter chose to pursue this analysis, our chapter's role would be in line with AGA's strategic plan and thought leadership. Gerry further pointed out that it is typical for corporate sponsors to actually prepare the white papers and AGA partners with them.

Shirley asked for discussion. Gerry suggested that we would need to confirm with Rusty what the chapter was actually being asked to produce, i.e., the end product of the analysis. There was interest in the chapter conducting an analysis, and Shirley asked for a volunteer to head a committee. Cynthia Setters said that she was willing to participate on a committee. Shirley reiterated that someone would need to head up the analysis. Shirley also observed that Rusty had said he had not approached the state IT community with this idea but came to the chapter first. Shirley suggested that we wait to hear from Rusty after he presents the idea to the IT community to see what their thoughts are before we make any further decisions regarding the chapter's involvement.

Contribution to New Chapter

In the Southeast Region conference call in July 2011, Cynthia Teddleton, Regional Vice President, discussed the start-up of a new chapter in Naples, Florida. Phil Nally, Senior Vice President for Regional Services, said that it is customary for other chapters in the region to make a contribution to a new chapter to help them get started. The president of the new chapter said that the chapter would be most appreciative of any assistance the other chapters could afford.

Shirley proposed that the Nashville Chapter donate \$200 to the new chapter to help with startup costs and that any contribution would fall under the \$1,000 that is budgeted for contributions under Chapter Administration. Gerry Boaz observed that the \$1,000 line item is also for GASB. Scarlet Sneed said that the Nashville Chapter has contributed \$1,000 to GASB in the past but has contributed only \$500 each year for the past few years. Melvin Jones pointed out that the chapter has contributed \$200 to the regional PDC in the past. Scarlet asked if \$200 was the norm for an existing chapter to contribute to a newly formed chapter. Shirley said that there was no standard amount. Karen Hale suggested increasing the contribution to \$500. Cynthia Setters made a motion to donate the funds. The motion was seconded by David Lannom. The motion passed to donate \$500 to the new Naples, Florida chapter, and Shirley said that she would complete the request form for the contribution.

Reports from Officers and Committees

Officers

Immediate Past President Melvin Jones, Jr. passed around the Platinum award that the chapter received for the last program year.

President-Elect Ray Register said that he has been compiling the Chapter Recognition Program information and will submit the first quarterly report next month. He expressed appreciation to those who had sent him information.

Secretary Mary Anne Queen had nothing to report.

Treasurer Kayla Shewcraft reminded everyone that she had sent out the 2011-2012 approved budget via e-mail. Kayla said that no one had contacted her with any changes.

Accountability Outreach Committee

Chair Karen Hale said that she and Chas Taplin will be attending Meet the Firms on September 22 at TSU to promote AGA and that they attended last year. Karen said that she is working on press releases and bids for business cards, and she is also working with Melvin and Shirley on the chapter's citizen centric report.

Shirley said that she thought Ellen Dunkin, Early Careers Committee Chair, was planning to attend the Meet the Firms event at TSU.

Awards Committee

Chair Jeff Hughes (not present) had previously submitted the following report:

Call for National Awards Nominations

Please help us acknowledge financial professionals at the federal, state, and local level and in the private sector who are leading the way! Nominees for the National Leadership Conference Awards do not have to be members of AGA.

These awards will be presented at AGA's 10th Annual National Leadership Conference February 16-17, 2012, in Washington, D.C.

Federal Leadership Awards

- **Distinguished Federal Leadership Award
- **Elmer Staats Award
- **Andy Barr Award

State and Local Government Leadership Awards

- **Excellence in Government Leadership Award
- **William R. Snodgrass Distinguished Leadership Award
- **Distinguished Local Government Leadership Award
- **Private Sector Financial of Excellence Award

For more information about each of these awards, or to download an award application, please visit: <http://www.agacgfm.org/membership/awards/>

Applications are due back to Jeff by Friday, October 14, 2011.

Shirley reminded the CEC that last year, the Nashville Chapter's two nominees received the William R. Snodgrass Distinguished Leadership Award and the Distinguished Local Government Leadership Award.

CGFM Committee

Chair Jerry Durham was not present. Shirley said that he has been working on setting up classes.

Community Service Committee

Member Rhonda Williams (reporting for Chair Tammy Fruscione) provided items that will be announced at the chapter meeting. Volunteers will be needed for the Women's Half Marathon for September 22 – 24. Some have told Rhonda they are volunteering.

Melvin Jones discussed Alex Green. Money (checks payable to AGA) and school supplies will be accepted at the September chapter meeting. Melvin said that the school needs volunteers and that volunteers can contact the school directly.

David Lannom discussed the Saturday, September 10, Habitat for Humanity project in the Park Preserve neighborhood (about seven miles from downtown). It is too late to add it to the newsletter, but David has sent out an e-mail about it and has a small group of volunteers thus far. He will send out a reminder e-mail. Volunteers will need to be available to volunteer for all day and should meet at 6:30 or 6:45 on site. Workday will end at 3:00 or 3:30. There have been four volunteer days so far. Scarlet suggested that the chapter pay for lunch. No one voiced opposition to the chapter providing the lunch.

Rhonda said that this year's Making Strides to End Breast Cancer will be on October 11. She said that the chapter had many volunteers in the past, and she hopes there will be a lot of volunteers again.

Corporate Sponsorship Committee

Chair Gerry Boaz had nothing to report.

Early Careers Committee

Chair Ellen Dunkin was not present but had previously indicated that the committee had nothing to report.

Education Committee

Chair Corey Tester announced that 31 people signed up for the first audio conference on August 24. The next audio conference is on September 28, "Continuous Monitoring - Management's Window to Preventing Fraud, Waste and Abuse." The committee is planning the fall breakfast. One date being considered is October 17, or the breakfast may be some other day that week. Corey shared that October 20 was not available at the Doubletree. Corey said that he will meet with Daniel Porter today regarding the Winter Seminar to coordinate with the ACFE training. Corey and Gerry Boaz discussed corporate sponsorship briefly. Gerry said that Oracle already knows the chapter will be holding the seminar next year. Gerry said he thought that Oracle would again want to have an Edison workshop in conjunction with the Winter Seminar.

Finance Committee

Chair Keevia Battle had nothing to report.

Meetings and Attendance Committee

Co-Chair Cynthia Setters said that she had talked to the City Club regarding our next contract with them. The City Club told her that they would like the chapter to have plate lunches instead of buffet. Cynthia suggested the chapter have a plate lunch in November. Co-Chair Scarlet Sneed said the City Club used to provide a plate lunch if there were less than 100. There was

discussion of the amount of time that it would take to serve those attending a chapter meeting. There was discussion of the contract which apparently requires the City Club to provide two protein items. The consensus was that plate lunches would not be in the best interests of the chapter. Cynthia said that the City Club needed to know the shape of the head table – round or long. Shirley said long. Cynthia said that she needed volunteers to set up the name tags. Melvin had agreed to prepare the fish bowl. However, the decision was made to use a list of random numbers instead of placing names in a fish bowl.

Scarlet said 67 people have signed up for the chapter meeting, and she encouraged everyone to register by tomorrow.

Scarlet raised the issue that some still are struggling with using the website. Nathan pointed out that each person's computer is different and changing the font could cause problems. There was discussion regarding guests not being properly registered.

Membership Committee

Co-Chair Eugene Hampton announced that the chapter has 329 members. The chapter has applied for the National Membership Scholarship and will receive \$340. Melvin said that the chapter is supposed to receive \$200 for a survey award.

Newsletter

Editor Penny Austin announced that Friday, September 2, is the deadline for the next newsletter.

Program Committee

Co-Chair Hellens Tamimi announced that the speaker for the September Chapter meeting will be Secretary of State, Tre Hargett, whose topic will be "Who's the Secretary of State and what does he do?"

Hellens said that Mr. Hargett will bring one guest, Andrew Merritt, Staff Assistant, and he wants us to pick a charity for him; suggestions from community service or CEC are welcome. Hellens suggested the YWCA. Shirley suggested that we select a charity that the chapter already supports such as the Nashville Rescue Mission. The CEC agreed on Alex Green as the recipient of Mr. Hargett's contribution.

Hellens also said that Melinda Parton will introduce the speaker, no CPE will be provided for this luncheon, and no audio/visual equipment will be required.

Website Committee

Co-Chair Nathan Abbott said to continue to send information to Dan Willis or him. Shirley praised Nathan and Dan for their prompt attention to our requests.

September 1, 2011 Chapter Meeting

Shirley discussed the arrangements for the chapter meeting, and the following items were decided.

- Invocation for Chapter Meeting - Hellens Tamimi

- Head Table for Chapter Meeting
 - Shirley Henry
 - Tre Hargett, Speaker
 - Andrew Merritt, Staff Assistant in the Secretary of State's Office
 - Speaker Introduction - Melinda Parton
 - Karen Hale, RVP
 - Hellens Tamimi - Invocation
- Announcements at Chapter Meeting
 - Community Service - Rhonda Williams
 - Gerry Boaz said that Jerry Durham may have an announcement about the CGFM drawing.

Adjourn

The next CEC meeting was scheduled for Monday, October 3, and the meeting was adjourned at 12:10. Shirley adjourned with the following quote for the 2011-2012 Leadership Team:

“If you can dream it, you can do it.”

Walt Disney
American entrepreneur and filmmaker