

AGA Chapter Executive committee Meeting August 29, 2013

Submitted by Carrie Blair, Secretary

The chapter Executive Committee for the Nashville chapter met on Thursday, August 29, 2013, in the 16th floor conference room of the James K. Polk Building.

Attendees

Chapter Executive Committee (CEC) members present: Rusty Lacy, President; Michelle Earhart, President-Elect; Ray Register, Immediate Past President; Carrie Blair, Secretary; Kay Ulmer, Treasurer; Leigh Anne Hagar, Andy Furlong, John Dunne, Mike Edwards, Karen Hale, Jacqueline Laws, Jennifer Whitsel, Dan Willis.

Committee members present: Scarlet Sneed, Chas Taplin, Barry Monson, Melissa Boaz, Tammy Fruscione

Call to Order

Rusty Lacy called the meeting to order at 11:38 a.m.

Agenda

Rusty passed out an agenda to everyone.

Minutes

Not addressed

Reports from Officers and Committees

Immediate Past President

Ray Register had nothing to report.

President-Elect

Michelle Earhart passed out a form for reporting program points which she will submit to National.

Secretary

Carrie Blair inquired if anyone knew of a second key for the Post Office box. Scarlet stated she knew where it was and would get it to Rusty.

Treasurer

Kay Ulmer passed out the latest version of FY14 Nashville Budget. Scarlett identified name changes. Michelle stated concerns about the variance as identified. Chas recognized that the membership fee amount seemed low and Kay stated that the amount was for 1 month should be multiplied by 9. Michael Edwards asked to increase the awards scholarships as 2-\$2,000 and 2-\$1,000 for a total increase of \$1,500. A motion for this was put forward, seconded and the motion passed. Ray put forth the motion to pass the adjusted budget, Jacqueline seconded and it passed. Kay had also handed out an instruction for a "Request for Payment" and this was discussed.

Accountability Outreach

Melissa Boaz, standing in for Gerry Boaz, stated that they are hoping to meet in the near future with the TN GFOA about how to market the citizen centric reports to local governments.

Awards

Mike Edwards stated the committee met this week to discuss awards and clarify criteria to be posted on the Chapter website. Rusty had listed several National awards on the agenda for the attendees to be thinking about candidates for. Rusty stated that he would like a short synopsis for each award to make it easier for users to view and use.

CGFM

Jerry Durham was not present.

Community Service

Jacqueline Laws reported that the Alex Green school supply drive will go to the end of September. She also announced the Women's Walking Half Marathon event which will be September 26-28. She will provide the information to Karen Hale for the newsletter. Jacqueline also stated that she wanted to change the point structure for the program to increase points for Habitat participation from 2 to 3 and the total points of the Community Service program from 10 to 13. The motion to change was put forth, seconded by Kay and passed by the attendees.

Corporate Sponsorship

Jennifer Garoutte was not present.

Early Careers

Margaret Walker was not present.

Education

Chas Taplin stated that the location had been identified for the Winter Seminar as the Nashville State Community College - Clement Auditorium. The Auditorium would be free to the chapter, for the event. The dates would be January 14-15 plus January 13th will be a free fraud session sponsored by the CFE's. He stated that half of the speakers/topics were identified. Breakfast will be provided and it was suggested that maybe food trucks could be a possible option for lunch. The member/non-member fee for the winter seminar was discussed and Chas stated he would bring up the issue again at the next meeting. Chas stated that a breakfast at the Hard Rock Café was scheduled for Nov 13 which would provide 2 hours CPE, the speaker will be Nathan Abbott. The cost for member versus non-member was discussed but not determined.

Chas stated that the first audio conference on ethics will be September 11. There will be 8 for the year and he still needs to coordinate all the details. He brought up a discussion about the website collection of fees. Dan Willis stated that Google checkout was being phased out and he had removed that option from the website pay options.

Finance

Andy Furlong is working on a history report that will have to given to Michelle Earhart for submission to National. It was discussed and determined that the report he is working on is the same as the one Ray Register is working on. (In a follow-up conversation with Rusty, Rusty asked him to drop the one he was

working on and work on the Citizen Centric Report.) Scarlet Sneed stated that Andy will supply 2 people for the luncheon table to assist with fee collections.

Meetings and Attendance

Scarlet Sneed reported that we should have over 90 people at the first luncheon, September 3rd. She also talked about the issue where attendees were signed up as first time guests but had attended previously. She talked about people not getting the emails because they are not signed up in the google group and the issue where the pay option was confusing. Carrie stated that the time for the luncheon was not identified on the reservation page but John Dunne said they have recently updated that.

Membership

Jennifer Whitsel stated they had recently gotten \$348 scholarship retention money from National and was thinking about how to use it. She also stated they would have a table at the luncheon for membership information where Melissa Boaz will also be to promote the CFE conference. Scarlett asked for a membership list to verify who is truly a member and who should be charged at the non-member luncheon price.

Newsletter

Karen Hale requested articles and items for the newsletter to be submitted to her by September 9. Rusty stated that we should include information about new members and their sponsors in the next newsletter.

Program

Barry Monson talked about the difficulty in finding a speaker for the first luncheon because it was the day after Labor Day. He stated that the future speaker slots are starting to be filled in. He stated that the speaker for October is a very accomplished lady who is the President of TSU. February will be a joint meeting to include CFE and the IIA which will need to be worked through to determine a clear attendant count for the luncheon because a different room will be needed at the doubletree for the larger group. He also talked about a possible event in the spring which would be a tour and financial discussion of the Music City Center. He asked for suggestions for additional speakers for the spring luncheons.

Website

Dan Willis had nothing to report.

President

Rusty asked for a member profile to send to National. He spoke about developing a procedure for posting to the National website. He stated that he had received a resignation from Joe Waldrum, a one-year director. Rusty passed a copy of that email to Carrie Blair for our record and he discussed the need to identify a replacement. Rusty asked for volunteers to sit at the head table. Margaret Walker was suggested, Carrie Blair volunteered and Rusty said he would come up with others. Rusty stated that he would set up the laptop and powerpoint for the speaker at the luncheon. Rusty asked for a volunteer to take pictures with his camera, Jennifer Whitsel volunteered.

Adjourn

The next CEC meeting is scheduled for Thursday, October 10, 2013, and Rusty adjourned the meeting at 1:00 p.m.