

AGA Chapter Executive Committee Meeting Minutes November 1, 2012

Submitted by Rhonda Williams, Secretary, and updated by Shirley Henry, Immediate Past President

The Chapter Executive Committee for the Nashville Chapter met on Thursday, November 1, 2012, in the 15th floor conference room of the James K. Polk Building.

Attendees

Chapter Executive Committee (CEC) members present: Ray Register, President; Rusty Lacy, President-Elect; Shirley Henry, Immediate Past President; Rhonda Williams, Secretary; Kay Ulmer, Treasurer; Jerry Durham, David Lannom, Valerie Oliver, Scarlet Sneed, Jacqueline Laws, Ron Queen, Joe Waldrum, Jennifer Whitsel, and Steve Henley.

Committee member present: Gerry Boaz

Call to Order

Ray Register called the meeting to order at 11:37 a.m.

Agenda

Ray passed out an agenda to everyone.

Minutes

Rhonda had previously distributed the draft minutes for the September 27, CEC meeting. The minutes were considered approved with changes made.

Contribution for New Chapter

Ray said that Karen Hale, Regional Vice President, had suggested that the chapter make a contribution in support of the Northern Alabama Chapter. Right now they only have the \$500 start-up money that they received from the National Office. She is also encouraging other chapters in the region to make contributions.

Shirley Henry reported that we had made a \$500 donation to a new chapter in Naples, Florida last year. After some discussion, the committee decided to contribute \$500 to the Northern Alabama Chapter.

Reports from Officers and Committees

Immediate Past President

Shirley Henry had nothing to report.

President-Elect

Rusty Lacy said that he sent out an email on points [credits] and asked if he missed anything to let him know. He has already been looking at CEC for next year. Brian Derrick renewed his membership. State Audit has joined in to encourage people to renew their membership.

Treasurer

Kay Ulmer had nothing to report.

Accountability Outreach

Gerry Boaz passed out a handout and explained a little bit about the Accountability Outreach Coordinator position. He touched on Citizen-Centric Reporting and how all state and local governments should do a report if they are not. He talked about the CEAR program which helps federal agencies, their components and smaller, executive act agencies produce effective Performance and Accountability Reports (PRAs) or Agency Financial Reports (AFRs).

He also said that all levels of government should cooperate with the Partnership for Intergovernmental Management and Accountability (PIMA), which is comprised of high ranking officials from federal, state, and local levels of government and higher education. The partnership is dedicated to identifying and solving some of the most vexing management and accountability issues facing governments today.

He talked briefly about getting a CCR prepared and wondered about who could help in the preparation and what other local governments have done one.

Shirley said that she had contacted Rutherford County and Middle Tennessee State University (MTSU) last year about preparing one, but they did not feel that they could then. She also contacted MTSU again this year.

Awards

Jeff Hughes had nothing to report.

CGFM

Jerry Durham had nothing to report.

Community Service

Jacqueline Laws reported that Alex Green is an ongoing project, and Melvin Jones and Tammy Fruscione are the coordinators for that. She also reported that for the October Cancer Walk there were two people that walked, Ray and Rhonda, and 14 people gave a donation for a total of \$655.

She talked about the chapter fundraiser for A Kid's Place and said that Jeff Hughes was the contact person if you wish to make a donation. She also stated that food and money contributions were being collected for the Second Harvest Food Bank, and Phil McGovern would pick up the boxes.

She noted that David Lannom would be coordinating a Habitat for Humanity project at some point.

Corporate Sponsorship

Gerry Boaz had nothing to report.

Early Careers

There was nothing to report.

Education

Ron Queen reported that there are two upcoming audio conferences, “Data Analytics” on November 7 and “Just Ethics” on December 12. He stated that there would be planning done on the Winter Seminar this month and that the phone issue for Metro folks for audio conferences had been fixed.

Finance

David Lannom reported on behalf of Leigh Anne Hagar and reported that she was unable to attend the CEC meeting because she had recently taken a job as Finance Manager for one of Metro’s departments but that she will be at other CEC meetings.

He stated that either additional assistance was needed to complete the 990 Form or that it would need to be reassigned. The deadline to complete the 990 Form is November 15. He stated that Leigh Anne had contacted both Keevia and Kay on this matter.

He asked that Angela McElrath-Prosser and Leigh Anne be kept up to date on audio conferences and that they have current contact people and numbers for the audio conferences. Ray told him to contact Ron Queen for the numbers.

David also said that he could help collect money at the luncheon and that in December Leigh Anne would be helping.

Meetings and Attendance

Scarlet Sneed reported that 45 people were signed up for the luncheon and that we were short 25 people from what we are committed to each month.

Rusty asked how we could make all of the meetings sound exciting to get people more interested in coming when we do not have a big speaker coming. Rusty said that he would call people to see if they will come and others volunteered to call people too.

Membership

Valerie Oliver had nothing to report.

Newsletter

Ray reported that Penny Austin has agreed to take over as Newsletter Editor.

Program

Jennifer Whitsel reported that Dan will help her with CPE for next month. She announced that Mark Crocker is going to be the speaker at the December meeting. Evelyn Brown, the National President, will be speaking in January, and Justin Wilson will be the February speaker.

Website

Nathan Abbott asked that any updates be sent to him or Dan Willis.

Chapter Meeting

Joe Waldrum is supposed to give the invocation.

The head table will include Ray Register, Karen Hale, Joe Waldrum, Jennifer Whitsel, Nathan Abbott, and Elaine Driver.

Announcements anticipated at the meeting include two projects from the Community Service Committee: the Hats, Coats, Socks, and Gloves project and the Second Harvest Food Bank project. The Education Committee will make an announcement about the audio conferences.

Other Items for Discussion

Gerry asked if we could add action items to the agenda for the CEC meetings.

Action Items

Gerry will talk to Jan Sylvis with F & A and Smitty at MTSU about preparing a CCR.

Gerry will review the 990 Form and send it to Ray.

Adjourn

The next CEC meeting was scheduled for Thursday, November 29, 2012, and the meeting was adjourned at 12:29 p.m. Ray adjourned with the following quote for the 2012-2013 Leadership Team:

“Those who dwell among the beauties and mysteries of the earth are never alone or weary of life.” - Rachel Carson