

MINUTES
AGA Chapter Executive Committee
December 8, 2016

Submitted by Donna Jewell, Chapter Secretary

The chapter Executive Committee for the Nashville chapter met on Thursday, December 8, 2016, in the 16th floor Training Room of the James K. Polk State Office Building.

Present (voting members in bold): **Angela McElrath-Prosser, President; Britt Wood, President-Elect; Penny Austin, Past President; Eugene Hampton II, Treasurer; Jennifer Garoutte, Treasurer Elect; Donna Jewell, Secretary; Charlotte Gentry, Awards Chair; Emily Gray, Community Service Co-Chair; Donna Nicely, Early Careers Chair; Anna Nickell, Education Co-Chair; Bridget Carver, Membership Co-Chair; Debi Moss, Program Co-Chair;** Eddie D'Ovidio, Finance Co-Chair; John Dunne, Meetings Co-Chair; and Nathan Abbott, Website Co-Chair

Call to Order

Angela called the meeting to order at 11:32 a.m.

Minutes

Angela asked if there were any changes to the minutes. Charlotte moved that the minutes as amended be approved. Penny seconded the motion. The minutes were approved.

President's Report

Angela announced that Relmond "Van" Daniker, former Executive Director of AGA, recently passed away. In his obituary, his family requested donations to the Mary Queen of the Holy Rosary Church in Lexington, KY, in lieu of flowers. Several chapters have made donations in memory of Van. Angela moved that the Nashville Chapter donate \$100 in memory of Van to the Church. Britt seconded the motion; the motion passed.

President-Elect's Report

Britt reminded the committee of chapter recognition due dates:

First Quarter: September 30, 2016
Second Quarter: December 31, 2016
Third Quarter: March 31, 2017
Fourth Quarter: May 31, 2017

Currently, we have around 17,200 points; however, she has not posted points for the Fall Breakfast or anything else in December. After those additions, she estimates that we will have around 19,000 points.

Treasurer's Report

Eugene Hampton II provided the November financial statements prior to the meeting. Any questions regarding the statements may be directed to him. Eugene mentioned that he still needs the November reconciling report from the Meetings and Attendance Committee and the Fall Breakfast report from the Education committee. He anticipates receiving both this afternoon.

Awards Committee

Prior to the meeting, Charlotte indicated that points have been posted and include the November luncheon, meeting guests, sponsors, and new members.

We then discussed the proposed points structure distributed by Charlotte at the beginning of the meeting. Angela suggested that those members who attend the early careers social should be given two participation points in the same manner that members who attend the chapter social are awarded two points. Angela made the motion for that change to the structure; Charlotte seconded the motion, and the motion carried.

Emily then raised the issue that, as the proposed point structure currently lists each Community Service Project on the schedule individually, the CEC would have to approve the structure each year as the projects changed. It would seem to be more efficient to break the Community Service section into participation categories instead of listing each specific project. For instance, one point could be awarded for monetary donations, donations of items, or sponsoring a drop box. Three points could be awarded for a donation of time. Donna Jewell moved that the points structure discussion be tabled until Charlotte could draft a new proposal with these potential amendments in mind. The motion passed.

CGFM Committee

Although Michael Winston could not attend the meeting, Charlotte stated that she had read in a national AGA newsletter that there will be a five-day CGFM preparation course in Oklahoma in the spring. This is not a refresher course, but a complete preparation course. The cost is approximately \$1,500 for this training, but it does not include any exam fees. In addition, there will be an Intensive Review Course in Alexandria, Virginia in April. This course will be a refresher course and will include three exam vouchers.

Communication

Although Karen Hale could not attend, she wanted to remind the committee that she needs committee news, speaker information, and dates for meetings no later than December 16, 2016, for the December newsletter. As always, include the word "Newsletter" in the subject line of emails for quick reference.

Community Service Committee

Emily reported that members can still donate hats, coats, and gloves at the meeting on Monday. December's community service project will be Greyhound Pets of America. January's project will be Book Em.

Education Committee

Anna reported that 56 people attended the Fall Breakfast and the chapter made at least \$102 profit. Planning for the Winter Seminar is going well and several speakers are pending. The webinar on Ethics went well.

Penny asked if Becker was still a sponsor as their logo was still on the website. Eugene stated that he had not received any sponsorships from Becker since he became treasurer. Penny recommended that we remove their logo from our website in that case. The committee agreed and Nathan will do that.

Finance

Eddie reported that three years of amended tax returns should be completed this month with 2015 being completed next month.

Meetings and Attendance

John reported that we currently have 60 people signed up for the meeting on Monday. Our menu will be the chicken option and we will be in Salon E on the 2nd floor of the Doubletree.

Eighty-six attendees including nine first-time guests attended the November meeting.

Membership Committee

Bridget reported that we currently have 352 members. This includes nine new members.

Program Committee

Debi reported that we still need speakers for the March and April lunches. Although she has several leads, she would appreciate any ideas or suggestions. Charlotte suggested Nathan Abbott. January's meeting will be on AWS and February's will be on an update on the new Executive Internal Auditor legislation.

Debi also said that an email about the Spring Social would be going out after the holidays. Several ideas were given including a Sounds game, a Predators game, the Spaghetti Factory Murder Mystery Dinner, the Symphony, TPAC, and Chaffins Dinner Theater.

Website Committee

Dan and Nathan have talked with National about changing over to their domain. As it currently stands, we will be making the transition in a few months. Functionality-wise, there will still be some issues. However, we will be consistent with other chapters. Dan and Nathan will be able to assign access to the various chairs to allow them to update their portions of the website as needed. They will provide training to the 2018 Program Year chairpersons. When we make the transition, our domain costs should go down. Currently, they are \$200 per year. Angela asked if we could use a service like GoDaddy.com to preserve the domain names.

Details for Next Chapter Meeting on December 12th

- ❖ Invocation: TBD

- ❖ Head Table (reserved table): Angela McElrath-Prosser
Bernadette Hukan
Mardy Fones
Karen Hale

- ❖ Introduction of Speaker: Bernadette Hukan
Angela McElrath-Prosser

- ❖ Collecting funds: Sandra Brown
Brittany Pressley

- ❖ Announcements: Angela – Nominating Committee
Anna – Education – Winter Seminar
Angela – Membership incentive

The next CEC meeting is on Thursday, January 5, 2017.

As there was no other business, Angela adjourned the meeting at 12:27.