

February 3, 2009 Minutes

*Submitted by Amy Czerwinski, Chapter Secretary*

The Nashville Chapter's Executive Committee met on February 3, 2009, in the large Conference Room on the 15th floor of the James K. Polk Building. Kathy Anderson, Chapter President called the meeting to order at 11:20 a.m. Chapter Executive Committee (CEC) members present were Ed Burr, Ann Collett, Amy Czerwinski, Michelle Earhart, Pat Finney, Teresa Kennedy, Joe, Kimery, Rusty Lacy, Jennifer Lewis, Tommie Pendergrass, and Chas Taplin. Committee leaders present were Nathan Abbott, Gerry Boaz, Karen Hale, Robyn Probus and Rhonda Williams.

### **Approval of Minutes**

The approval of the January 6, 2009 minutes was motioned by Ann Collett and second by Michelle Earhart.

### **Nominating Committee**

Kathy reported on the Nominating Committee's chapter leadership nominees for the 2009-2010 year. The members of the Nominating Committee included Jim Arnette, Rusty Lacy, Jennifer Lewis, Beth Pugh, and Melvin Jones, Jr., with assistance from Scarlet Sneed in Melvin's absence. Proposed Chapter leadership nominees are as follows:

#### **Officers**

President—Karen Hale (to replace Melvin Jones, Jr.)

Melvin Jones, Jr., President-elect

Hellens Krusynski, Treasurer

Shirley Henry, Secretary

#### **Two-Year Directors**

Ralph Cross                      Eugene Hampton                      Jane Lacy

Mel Marcella                      Sandra Tulloss

Julie Rogers (to complete last year of two-year term)

Each of the nominees has indicated his or her willingness to serve. Michelle Earhart motioned to accept the nominations and Chas Taplin seconded the motion. The nominees will be announced at the February 5th chapter luncheon.

### **Sectional Leadership Meeting (SLM)**

Kathy discussed the SLM; the date of the meeting is April 24 and 25, 2009. Kathy asked who should attend and it was noted that the website has the SLM information. AGA will cover the travel costs for each participant and there is no registration fee required. Those invited include:

- Regional Vice President-Elects
- Regional Vice President-Elect Designates
- Regional Coordinators for Chapter Development and Assistance, Membership/Early Careers, CGFM, Education
- Chapter President-Elects

- Three additional incoming Chapter Executive Committee Chairs. These attendees can be whomever the chapter feels would benefit the most from attending a SLM. Suggestions include: Membership or Early Career Chair, CGFM Chair and Education Chair.

Kathy asked Karen to gather the specifics on who would attend the SLM and asked others to let Karen know if they can attend.

## **CEC Reports**

### Past President

Immediate Past President, Ann Collett, reported she was working on the annual report and plans on having a draft out tomorrow. The report will be posted on the website and a few copies may be printed. Kathy asked to get budget approval before the reports are printed.

### Education

Education Chair, Rusty Lacy, reported about 175 people signed up for the Winter Seminar. A few bills are outstanding so I do not have a final count on how much money we made. A few organizations still owe for their attendees also.

The next audio conference is February 11, and Da Norm is the coordinator. The subject is "Building Fraud Risk Assessment Into Audit Planning". As of Friday, Jan 30, 34 people have signed up.

Jennifer Lewis stated that some of the Winter Seminar non-member attendees paid the member registration fee verses the higher non-member registration fee.

### Early Careers

Early Careers Chair, Robyn Probus, reported sending an email to those who participated in previous Careers Days and asked if they were still interested. The interest level was low; therefore they do not plan on having an Early Career Day. Kathy added that early careers points are ok and this will save the Chapter money.

### Membership

Membership Co-Chair, Jennifer Lewis, reported one new member. Ed Burr reviewed the details of this budget and is aware of savings but he did not feel comfortable reducing the budget because that section generally fluctuates. In addition, it will help the next membership chair in developing the budget if the budget stayed intact.

Jennifer also sent emails to all non-members who attended the Winter Seminar and provided the AGA website and encouraged them to join.

## Program

Program Co-Chair, Michelle Earhart, reported on the following:

Ms. Jamesina McLeod, Controller of the Metropolitan Nashville Airport Authority, is the speaker for February 5, 2009. Her topic is "Where the money comes from and where the money goes" at the Metropolitan Airport Authority. Her charity of choice is the American Heart Association. The power point presentation was delivered to Dan and Nathan for luncheon AV readiness. Phil Carr agreed to introduce our speaker.

Michelle discussed four options for the 2009 AGA formal social. The CEC decided on a BBQ at the Sounds game, the dinner is all you can eat including drinks and reserved seating. The event will cost \$25 per person and the cost to the members will be \$10 per adult and \$5 per child. This will create a savings of \$2,000 and the spring social revenue and expense budget was revised accordingly.

The committee also decided to forgo additional informal socials in lieu of budget constraints and reduced the networking social event budget from \$750 to \$150.

## Finance

Pat Finney, Finance Chair, reported that Ron has volunteered to help take the money at the next luncheon.

## CGFM

CGFM Co-Chair, Gerry Boaz, discussed the 990 non-for profit IRS filing. The IRS has the association listed 501C-6 but national has the association listed as 501C-3. National will have to file a letter with the IRS to request the change.

Gerry also discussed the proposed Corporate Sponsorship policy and asked the members to read and provide feedback to him. He also asked members to read the policy in conjunction with AGAs Code of Ethics and Advisory Opinion part 1 and 2.

He stated that Nicole Curtiss is working on the proclamation to declare March CGFM month. Ron Queen is continuing the CGFM study sessions.

## Awards

Awards Co-Chair, Teresa Kennedy, discussed in lieu of budget constraints to possibly not provide the two college scholarships or reduce them. The topic was discussed and the CEC decided to keep the scholarships and reduce the amount to \$1,000 each. March 6, 2009 is the deadline for chapter nominations to national.

## Community Service

Kathy discussed the community service budget with Suzanne prior the meeting and it has been adjusted. The local Habitat for Humanity project was discussed and no fees are associated with that project. Therefore, the budgeted amount for Habitat for Humanity was \$500 related to the New Orleans project, and the CEC decided not to spend those funds. The budget was reduced by \$400.

#### Public Relations

Public Relations Chair, Karen Hale, reported the press release for the Regional PDC went to 41 newspapers. To date AGA has 10 press releases.

#### Meeting and Attendance

Meeting and Attendance Co-Chair Joe Kimery, reported 71 people have signed up to attend the luncheon. Also they have signed a contract with Wildhorse Saloon for May 7th awards banquet.

Joe also suggested not having the committee appreciation luncheon to save money and people are very busy these days. Kathy asked if anyone can think of another less expensive way to appreciate the committee members. Some options were discussed but nothing was decided; therefore she is still seeking suggestions. Teresa Kennedy motioned and Tommie Pendergrass seconded and the members voted 9 to 3 to not provide the committee appreciation lunch this year due to budget constraints. The Chapter Administration budget was reduced by \$600.

Kathy reviewed all the budget revisions and Ed Burr motioned to adopt the revised budget and Tommie Pendergrass seconded. Chas will send the revised budget via email to the members.

Kathy Anderson adjourned the meeting at 1:00 p.m.