

AGA Chapter Executive Committee Meeting Minutes March 29, 2010

Submitted by Shirley Henry, Secretary

The Chapter Executive Committee for the Nashville Chapter met on Monday, March 29, 2010, in Conference Room A on the 14th floor of the James K. Polk Building.

Chapter Executive Committee (CEC) members present: Karen Hale, President; Kathy Anderson, Immediate Past President; Melvin, Jones, Jr., President-Elect; Shirley Henry, Secretary; Hellens Tamimi, Treasurer; Ralph Cross, Patricia Finney, Rusty Lacy, Tommie Pendergrass, Julie Rogers, and Sandra Tulloss. Committee leaders present: Ann Collett, Corey Tester, and Rhonda Williams. Other member present: Steve Henley.

Karen Hale called the meeting to order.

Approval of the Minutes

Karen Hale asked if anyone had any changes to the March 1, 2010 minutes, and none were noted. Corey Tester made a motion that the minutes be approved, and Kathy Anderson seconded the motion. The minutes were approved.

Reports

Immediate Past President

Kathy Anderson had nothing to report.

President-Elect

Melvin Jones, Jr. reported that he will be entering the chapter recognition points tomorrow, and he thought that the chapter would achieve platinum status. He will try to get the points information to Corey Tester for the newsletter. Melvin also reported that he has heard from most of the committees regarding his request for each of the committees to write up a description of the committee's activities. Julie Rogers said that she is still working on the one for the Community Service Committee.

Secretary

Shirley Henry reported that she submitted her write-up of the Secretary's responsibilities to Karen Hale and Melvin Jones, Jr. on March 9, 2010.

Treasurer

Hellens Tamimi distributed a statement of net assets and a statement of activities (budget/actual), and she reported that at February 28, 2010, the chapter had net assets of \$90,000.50, which included cash of over \$88,000.

Hellens presented a listing of ideas to consider for the 2010-2011 chapter year, which was compiled by the Ad Hoc Treasury Committee, based on a trend analysis of revenues, expenses, and cash flows. The Ad Hoc Treasury Committee consisted of Terry Mason, 2007-2008 Treasurer, Chas Taplin, 2008-2009 Treasurer, and Hellens. Hellens stated that the chapter has

been very conservative in its expenses, and the list provided suggestions of additional ways to spend money for the benefit of members, students, and community service projects.

Ann Collett suggested one possibility to consider was eliminating the local dues, which are only \$5 per person, and the elimination of which would not have a significant impact on chapter operations.

Awards Committee

Jeff Hughes was unable to attend the CEC meeting, but he submitted the following report:

Local Scholarships - Local scholarship applications have been posted to the chapter's website. They are \$1,500 each. The application deadline is April 9, 2010.

Local Award - Our chapter is giving out an award for Outstanding Achievements in Government Accountability this year. The deadline to apply is April 9, 2010. For more information, please visit http://nashvilleaga.org/outstanding_achiev.html.

Shirley Henry reported that one local scholarship application has been received thus far.

Karen Hale reported that the Nashville Chapter nominated Doug Haywood for the Robert King Memorial Award, which is a national award. Doug Haywood was a Past National President who recently passed away.

CGFM Committee

Karen Hale said that she had talked to Ron Queen, and he said that he is still working on the proclamations for CGFM Month.

Community Service Committee

Julie Rogers reported that 13 AGA members participated in the NPT membership drive on Tuesday, March 16. The volunteers took pledges totaling \$10,495, of which \$735 was from AGA members.

Julie also reported that we have received \$56 for Second Harvest.

Julie announced that donations to the Elephant Sanctuary are due by Thursday, April 1. We have received \$175 so far from members. She also asked if the CEC wanted the \$300 which is currently budgeted for an Elephant Sanctuary donation to be given or if we just wanted to send the donations received from members. Kathy Anderson suggested matching contributions from members up to the \$300 budgeted.

Julie also announced that the Country Music Marathon is on Saturday, April 24. AGA volunteers can work any shift between April 21 and April 24 to earn a point.

Julie updated the CEC on the Make-A-Wish Foundation project. Julie had previously contacted them about some type of project, and they had wanted the chapter to sponsor a wish, which costs

\$5,000; however, the committee did not feel that the chapter could commit that much. Julie has tried to contact them several times since then about something that would be more feasible for the chapter, but they have not returned her calls.

Ann Collett suggested checking with AGA National about a possible match for member contributions on some of our community service projects. Julie said she would try to check into that possibility.

Corporate Sponsor Committee

no report

Early Careers Committee

Jeff Hughes was unable to attend, but he submitted the following report:

Early Career members who register for the CGFM during the 2009-10 program year will be put in a drawing to have their application fee reimbursed.

All NEW Early Career members for the 2009-10 program year will be put in a drawing at the awards luncheon, and one Early Career member will have his/her dues reimbursed.

Any Early Career member who writes a newsletter article will have a chance at winning a cash prize from the Early Careers Committee.

The Early Career member with the most points at the end of the program year will win a \$100 cash prize.

Hellens Tamimi reported that Jeff said that he would support having more scholarships in future years.

Since we have only received one scholarship application so far, Karen Hale suggested to Rhonda Williams that the Awards Committee might want to send out another reminder.

Education Committee

Rusty Lacy reported that we have two audio conferences left in this program year: April 21 - The Latest Tools and Techniques for Auditors and May 19 - Ethics.

Finance Committee

Patricia Finney had nothing to report.

Ann Collett reminded each committee of the need to follow the recently adopted records retention policy.

Meetings and Attendance Committee

Steve Henley announced that the Awards Luncheon for AGA members is scheduled for Thursday, May 6, at the Wildhorse Saloon at 11:30 a.m.

Karen Hale requested that Steve check with Sharon Barnard and let her know who will be doing the invocation at Thursday's meeting.

There was some discussion about the Committee Appreciation Lunch. Karen asked that anyone who has not submitted the names of their committee members to her to please do so as soon as possible because she is trying to finalize plans for the lunch, and the date has not yet been set.

Membership Committee

Ann Collett reported that we currently have 26 new members which include the 3 free e-memberships to professors. Our goal from National is 38. We currently have a total of 371 members. The committee sent an email to nonmembers who attended the winter seminar and the audio conferences this year encouraging them to take a look at AGA and our chapter. The committee also sent an email to the listserv reminding members of the March 31 deadline to pay their dues and the related incentives, as well as the recruitment incentives.

Ann also noted that the mystery of where the National Recruitment Scholarship check is has been solved. We just received the check for \$261 from National on March 24.

Ann said that the Membership Committee is still trying to develop a survey to determine interest in purchasing shirts. Corey Tester agreed to help with the technical aspects of the survey.

Newsletter

Corey Tester announced that the deadline for April newsletter content is April 14.

Corey reported that three members have submitted articles for the newsletter: Shirley Henry, Melvin Jones, Jr., and Hank Clay. Corey also said that Hank Clay thought he might also have an article for the next newsletter.

Program Committee

Sandra Tulloss reported that the AGA Regional Vice President, Sue Graham, is confirmed to speak at the April luncheon. She will arrive the previous afternoon and stay at the Sheraton, and Sandra will take care of her airport transfers. Ms. Graham will be using PowerPoint slides so we'll need the screen and laptop, and Sandra has already provided the slides to Rusty.

Sandra asked Karen Hale if she had someone that she wanted to introduce Ms. Graham, and Karen requested that Sandra contact Melinda Parton to see if she would introduce her.

Sandra asked if the CEC wanted to offer the charity donation that is typically given on behalf of the speaker since Ms. Graham is an AGA officer, and the CEC agreed that we would still offer the charity contribution.

Sandra reported that we have sold 62 tickets for the chapter social, but we still have some left. Karen Hale suggested that we might consider having a giveaway at the next chapter meeting for some of the tickets. Most of the tickets sold have already been distributed to members, and Sandra will have the other tickets available at Thursday's meeting.

Sandra shared a couple of suggestions for next year. She thought there should be a budget line for speaker parking, and she thought we should consider raising the charity contribution amount that we give on behalf of the speakers.

In the discussion about speaker parking, Sandra said that she had had to pay parking for three speakers this year, but did not have receipts and had not submitted a reimbursement request. Karen Hale said that Sandra should submit a request and receive reimbursement, and the CEC concurred.

Public Relations Committee

Karen Hale reported we have had four articles published this year.

Website Committee

Shirley Henry shared the following report, which she had received from Dan Willis.

Work continues on the new website. No promises on release date. Visit <http://www.nashvilleaga.org/newsite/index.html> to get a flavor of how the site will look.

Karen asked about anticipated announcements for the meeting on Thursday, and Rusty Lacy requested that any PowerPoint information be submitted to him by Wednesday. The following announcements are anticipated: Sandra Tulloss, Program - Big River tickets; Ann Collett, Membership - last gift card drawing; Julie Rogers, Community Service - Country Music Marathon; and Melvin Jones, Jr., Nominations - nominations are official.

Karen lined up the following to join her at the head table at the April 1 meeting: Sue Graham, AGA Regional Vice President, speaker; Melinda Parton, who will introduce the speaker; Kathy Anderson, Melvin Jones, Jr., and Ann Collett.

Karen Hale said that she did not think the CEC would need to meet in May so no meeting date was scheduled, and the meeting was adjourned.