

AGA Chapter Executive Committee Meeting Minutes July 12, 2010

Submitted by Debra Bloomingburg, Secretary

The Chapter Executive Committee for the Nashville Chapter met on Monday, July 12, 2010, in the conference room on the 12th floor of the Andrew Jackson Building.

Chapter Executive Committee (CEC) members present: Melvin Jones, Jr., President; Shirley Henry, President-Elect; Debra Bloomingburg, Secretary; Keevia Battle; Hank Clay; Cynthia Setters; Rhonda Williams; Eugene Hampton; Jane Lacy; and Sandra Tulloss. Committee leaders present: Chuck Holland, Hellens Tamimi, and Tammy Thompson.

Melvin called the meeting to order at 11:30 a.m. and distributed the agenda. He explained that this was an introductory meeting so that CEC members could meet one another and so he could explain his vision for the organization this year.

Member Introductions

Melvin had everyone introduce themselves by stating their name, where they work, and what position they hold in the Nashville Chapter. Melvin stated that he had e-mailed an officer directory to everyone, but he planned on having binders available at the next meeting containing the officer directory as well as other pertinent information.

Discussion of Regional Vice President Transmissions

Melvin stated that the Regional Vice-President is Beverly Adams from the Chattanooga Chapter. He plans on having a conference call with her, Ron Queen, and Karen Hale on July 25, 2010, to discuss plans for the upcoming year.

Discussion of Chapter Plans

Melvin said that chapter plans are due from the committee chairs to him by July 15, 2010. Melvin said that he has met with two committee chairs and would like to meet with the other committee chairs in the next week or two to talk about their plans for the year. He will contact the committee chairs about scheduling the meetings. Melvin will submit the chapter plans to the national office after he receives and reviews them. He has received plans from the early careers and membership committees. He is waiting on plans from the Certified Government Financial Manager (CGFM), program, and community service committees. Melvin stated that one goal of the membership committee is to recruit 37 new members. Melvin also stated that the community service committee has agreed to be a PENCIL partner for Alex Green Elementary School. This will be the 10th year of our partnership with Alex Green Elementary School.

Chapter Recognition Points

Chapter Recognition Points (CRP) are earned for various activities carried out by the chapter and individual members during the year and are submitted quarterly to the National Office. The National Office provides guidelines as to how many points to award and what activities are eligible. However, they have not finalized the guidelines for the 2010-2011 year. Shirley Henry, President-Elect will be coordinating the CRP this year, and she will provide a copy of the finalized guidelines to the CEC members when she receives them. Melvin asked that all CEC members and committee chairs report activities to Shirley.

Member Participation Points

Member Participation Points are earned by individual members based on participation in chapter sponsored activities, i.e. attending monthly meetings and training sessions, submitting articles for inclusion in the newsletter, serving on a committee, etc. The Awards Committee uses the individual point totals at the end of the year to award various prizes to those who have participated in chapter activities during the year. The points will be maintained by Rhonda Williams, co-chair of the Awards Committee.

Member Questions and Discussion Topics

Hellens Tamimi, the past treasurer, is preparing the financials and closing the books for the past year. She reported that the Nashville Chapter has about \$75,000 in the bank. She plans on giving the financial records as well as a new signature card to Scarlet Sneed, the current treasurer, during the week of July 19. Hellens also stated that the financial information can be cumbersome to keep up with and needs to be simplified. Melvin proposed that he, Hellens, Scarlet, and possibly a couple of recent past treasurers get together and discuss the process to identify any possibilities of simplifying the financial process.

Rhonda Williams suggested that the Chapter Recognition Points be included in the monthly newsletter.

Melvin will be e-mailing a list of CEC meeting dates in the near future.

Approval of the Prior Minutes

Sandra Tulloss made a motion to approve the May 6, 2010, CEC meeting minutes, and Cynthia Setters seconded the motion; the minutes were approved.

The meeting was adjourned at 12:20 p.m.