

## **AGA Chapter Executive Committee Meeting Minutes October 4, 2010**

*Submitted by Debra Bloomingburg, Secretary*

The Chapter Executive Committee for the Nashville Chapter met on October 4, 2010, in the conference room on the 12th floor of the Andrew Jackson Building.

Chapter Executive Committee (CEC) members present: Melvin Jones, Jr., President; Shirley Henry, President-Elect; Karen Hale, Immediate Past President; Debra Bloomingburg, Secretary; Scarlet Sneed, Treasurer; Keevia Battle; Hank Clay; Cynthia Setters; Corey Tester; Rhonda Williams; and Jane Lacy. Committee leaders present: Gerry Boaz, Tammy Fruscione, and Tammy Thompson.

Melvin called the meeting to order at 11:32.

### **Approval of the Minutes**

Cynthia Setters made a motion to approve the August 30, 2010, CEC meeting minutes, Hank Clay seconded the motion, and the CEC members voted to approve the minutes.

One item of urgent business was taken care of through e-mail on September 23, 2010. Since the budget had not been approved, the CEC needed to approve the down payment for the fall breakfast. An e-mail was sent to the voting members of the CEC. Scarlet Sneed made a motion that the voting members of the CEC approve a down payment of \$300 to the Doubletree Hotel for our Fall Breakfast. This motion was seconded by Hank Clay. Scarlet asked that all members “cast your vote today and send your response via ‘Reply to All’.” Twelve of 15 voting CEC members (80%) voted on Thursday, September 23, 2010, to approve the motion. Scarlet did not hear from Debra Bloomingburg, Ralph Cross, or Mel Marcella. On September 27, 2010, it was discovered that Debra Bloomingburg did not receive the original e-mail because she was inadvertently omitted from the group of recipients for the e-mail, and thus, did not have a chance to vote.

### **Reports**

#### **Immediate Past President/Public Relations Committee**

Karen Hale reported that she and Chas Taplin went to the Tennessee State University Meet the Firms night in September and had a good response. At least one student has e-mailed Karen in response to this meeting. Karen is developing a brochure and business cards that can be handed out during similar events.

Karen continues to submit news articles to various media. Only one article has been published so far.

#### **President-Elect**

Shirley Henry provided an update of the Chapter Recognition Credits earned during the first quarter (June – September 2010).

| <b>Section</b>                                   | <b>Total<br/>Accumulated<br/>Credits</b> |
|--|--|
| I Chapter Leadership, Planning and Participation | 2,625                                    |
| II Education and Professional Development        | 1,250                                    |
| III Certification                                | 500                                      |
| IV Communications                                | 1,500                                    |
| V Membership                                     | 250                                      |
| VI Early Career and Student Members              | 475                                      |
| VII Community Service                            | 1,200                                    |
| VIII Awards                                      | -  |
| Total accumulated credits                        | 7,800                                    |

### **Secretary**

Debra Bloomingburg reminded everyone to submit items of business prior to meetings.

### **Treasurer**

Scarlet Sneed reported that the budget is ready to be approved. Corey Tester made a motion that the 2010-2011 budget be approved, Jane Lacy seconded the motion, and the CEC members approved the 2010-2011 budget.

### **Awards Committee**

Melvin mentioned the possibility of nominating Metro Nashville Mayor Karl Dean for a fall leadership award because of the way he handled the spring flood. Melvin had not heard any response from his metro contacts, and the nomination may have to be delayed until the spring.

### **CGFM Committee**

Melvin reported that a couple of members have volunteered to help with the CGFM classes once the schedule is established. A written documentation of what to do during the year has been established, but determining who will help with each training session has not been determined.

Gerry mentioned an incentive of free CGFM exams from the National Office for sponsoring the three AGA CGFM study classes. The AGA CGFM study classes are \$6,000 each, for a total of \$18,000 for all three classes. For each study class sponsored, we would receive 10 free exams; thus, if we sponsored all three classes we would receive 30 free exams. We would need to enroll at least 35 participants to make it economically “justifiable” for the chapter to sponsor the three classes. Melvin stated that this was a large expense for the chapter to undertake. A suggestion was made for Gerry to determine the feasibility of sponsoring one or two of the study classes rather than all three.

### **Community Service Committee**

Tammy Fruscione reported that 11 members participated in the Alzheimer’s Walk on September 25. She said that the chapter raised \$855 and the National office will match \$375. Our total donation to the Alzheimer’s Association was \$1,230.

We'll be participating in the Making Strides Against Breast Cancer Walk on October 30 and the Diabetes walk on November 6. A representative from the American Diabetes Association (ADA) will be at the luncheon meeting to talk about the walk.

The coats, hats, and gloves drive is underway through December.

Tammy also mentioned that supplies and monetary donations of \$100 were delivered to Alex Green Elementary. Also, Tammy mentioned that Melvin and Joe Waldrum donated their time and landscaping skills to work on the atrium at the school.

### **Corporate Sponsor Committee**

Gerry Boaz reported that Oracle will be sponsoring the winter seminar at the Platinum level. He hopes to get ING as a sponsor for the spring breakfast.

### **Early Careers Committee**

Hank Clay reported that Joe Waldrum brought up a very innovative idea he had about how to engage current and potential AGA members using Facebook. He suggested using the concept of Farmville (a game played through Facebook where an individual tends to his or her farm and advances through stages) to raise awareness and interest in AGA and the CGFM and call the game AGAville. Joe's concept would involve individuals choosing characters such as auditors or accountants and advancing through their careers. Along the way they would be required to demonstrate knowledge of financial and accountability topics. We hope to present a framework of this to National AGA.

We have one new student member.

Hank mentioned the possibility of a mentorship program. He wondered what level of interest CEC members might have in a mentorship program. Melvin mentioned that he had mentored a new member without a formal mentorship program.

### **Education Committee**

Corey Tester reported that the Fall Breakfast will be held at the Doubletree on November 9. The topic will be fraud, and the speakers will be the TBI Director, Mark Gwyn, and TBI staff member, Karen Alexander. Specific information will be sent out soon.

The next audio conference will be October 20 and the topic is "Was It Fraud or Just Poor Audit Quality."

Planning for the Winter Seminar has started.

### **Finance Committee**

Keevia Battle reported that the history report for last year has been completed and submitted. The current year's history report has been started.

Shirley Henry asked that the report be added to the website.

### **Meetings and Attendance Committee**

Cynthia Setters reported that 55 attendees are currently signed up for the October 7 meeting.

Scarlet asked that a copy of the sign-up sheet be sent to her so she can keep up with who needs to be invoiced for no shows.

### **Membership Committee**

Melvin reported that the membership committee has been working hard.

We discussed whether all members are receiving e-mails after we started using GOOGLE list serve to notify members of chapter events. Hank Clay and Shirley Henry volunteered to get a copy of the GOOGLE list serve and compare it to our membership list to determine who might not be getting messages.

### **Newsletter**

Corey Tester stated the awards newsletter will be considered the September newsletter. He will be working on the October newsletter with hope to have it out as soon as possible.

### **Program Committee**

Jane Lacy reported that Joe Fisher, the Voice of the Commodores, will be the speaker this Thursday.

### **Website Committee**

Melvin will discuss the list serve problem with Nathan Abbott and Dan Willis.

### **October Business Meeting**

Announcements: Anyone who has a PowerPoint presentation, talk to Corey about setting up and ensuring equipment is available.

Invocation: Alla Cox

Head Table: Melvin Jones; Joe Fisher, speaker; Cynthia Setters; Hank Clay; Lillie Duncan, Representative of the American Diabetes Association; and Tammy Fruscione.

The next meeting was scheduled for November 1, 2010, and the meeting was adjourned at 12:53 p.m.