

September 29, 2008 Minutes

Submitted by Amy Czerwinski, Chapter Secretary

The Nashville Chapter's Executive Committee met on September 29, 2008, in the large Conference Room on the 15th floor of the James K. Polk Building. Kathy Anderson, Chapter President called the meeting to order at 11:10 a.m. Chapter Executive Committee (CEC) members present were Ed Burr, Ann Collett, Michelle Earhart, Pat Finney, Rusty Lacy, Jennifer Lewis, Beth Pugh, Chas Taplin, Joe Kimery, and Tommie Pendergrass. Committee leaders present were Robyn Probus, Jeff Hughes, Karen Hale, and Nicole Curtiss.

Approval of Minutes

Kathy Anderson asked for approval of the September 2008 CEC minutes and Michelle Earhart motioned and Ann Collett seconded the motion.

CEC Report

Past President

Immediate Past-President, Ann Collet, reported that the chapter evaluation has been submitted to National on date September 29, 2008. Ann also thanked Jeff for doing the evaluation. Kathy passed out an exception listing to everyone and asked for everyone to review the listing to see if any of the exceptions applied to their respective committees. Furthermore, Ann will coordinate with Dan or Nathan to post the history report on the chapter's website. Ann will also decide whether or not to post the financial evaluation results to the website.

President-Elect

Kathy submitted the points this morning on behalf of Melvin.

Treasurer

Chas presented a few liabilities that are on the book. The Newsletter Committee has \$68.20 for unused meal certificates. Karen Hale stated there were 4 unused certificates at the end of the year last year that were not used due to last minute newsletter submissions and timing of the last luncheons. Chas suggested that the Newsletter Committee try to contact these four people and tell let them know the certificates need to be used by a certain date or they will be forfeited.

There also is a liability of \$109.00 for Issac Thomas. Nicole stated that this would more than likely be for the reimbursement of a CGFM exam. Chas asked Nicole to see if she can get in touch with Issac so that he can be reimbursed.

The third liability was for Habitat for Humanity Shirts. Ann Collett said that had been paid and should not be on the books any longer.

Chas just received an invoice from Deborah Loveless for the jotter pads that were used at the 30th Anniversary Gala. Since over half of these remain it was suggested that a budget revision be made to the Membership budget to add \$632 as a separate line item. Chas Taplin made the related motion and it was seconded by Rusty Lacy for this line item to be added to the membership budget.

There is a \$20 receivable on the books that Chas believes is uncollectible. He has tried to contact the person who owes the funds and it appears that person will not be paying the \$20. Chas will write this off as uncollectible. Kathy also suggested that we keep a record of all accounts that are written off.

Education

Education Chair, Rusty Lacy, said the Education Committee will make a final decision on the October 16 Fall Seminar on Tuesday, September 30. He also noted that construction has begun on the 4th level of the TN tower and that the noise could possibly have an impact on the Fall and Winter Seminars. If it is too loud we may have to look for an alternative location. A total of 55 people who signed up for the September audio conference, although 7 or 8 did not show up (or sign in). The next audio conference is November 12 and the subject relates to Internal Controls. A "Save the Date" flyer will be coming out soon for the Winter Seminar, which will be January 13-14, 2009.

Early Careers

Kathy suggested that the Early Careers Committee look at Nationals to see if they currently have any incentives for recruiting.

Membership

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Program

The October luncheon guest speaker is Mr. Jim Fyke, Commissioner for the Tennessee Department of Environment and Conservation. Mr. Charles Harrison will introduce the guest speaker. The speaker's charity of choice is the American Cancer Society. The luncheon speaker guest is Philisa Bennett, Assistant to the Commissioner for Support Services.

The Program Committee will soon request a brainstorming meeting with the Membership Committee to incorporate recruitment ideas into the networking opportunities. The Program Committee is also expecting a meeting with the Corporate Sponsorship Committee to discuss corporate subsidies for networking activities prior to the PDC and the effect to budget from these sponsorships.

Finance

Finance Chair, Patricia Finney reported that Gerry has found the filing cabinet where AGA has things stored. The Committee is still working on what to keep, how long to keep, and where to keep. Rusty is going to look and see what is currently in the cabinet. Each Committee can get with Pat and let her know what they have and does it need to be stored. Kathy will also check with Dan and Nathan to see about website space.

Corporate Sponsorship

They are still working on the details of the different levels of value.

CGFM

Gerry is conducting the CGFM Exam I class today. Karen also suggested that we include a slide at the luncheons to show which members have passed the CGFM.

Awards

Awards, Co-Chair, Jeff Hughes, stated that the Department of Treasury is nominating Dale Sims for the Excellence in Leadership Award and the Snodgrass Award. Also, all nominations need to be received by the Awards Committee by October 19th.

The Chapter Points Policy was also presented to the CEC for approval. Ann Collett motioned and seconded by Rusty Lacy to accept the awards point policy as presented.

Kathy also asked that an announcement be made at an upcoming luncheon about the changes in the PDC Points structure.

Community Service

Community Service Co-Chair, Beth Pugh reported upcoming projects as:

- a) October 11 – Diabetes Walk at the Nashville Zoo. Emails have been sent out to the chapter. So far 8 people have signed up!!! Tammy Thompson and Tammy Fruscione are the leads for this project.
- b) October 14 – Bingo Night at the American Cancer Society. One person has signed up so far and is bringing a guest that is interested in joining AGA!!!
- c) October 25 – Making Strides Breast Cancer Walk. Beth Pugh is the lead for this project and is preparing information to be sent out to the chapter.

Also Jacqueline Laws is trying to get a date scheduled for the November Rescue Mission. Sandra Tulloss has begun getting in contact with the little soldiers project that will occur in December.

Meetings and Attendance

Joe said he was pleased with how the first luncheon went. He also said that attendance will be lower at the October luncheon.

Newsletter

Each committee needs to make sure everyone gets their info to Rhonda by the 9th of each month.

Kathy Anderson adjourned the meeting at 12:05 p.m.