

January 2008 CEC Minutes

*Submitted by Jennifer McClendon, Chapter Secretary*

The Nashville Chapter's Executive Committee met on January 7, 2008, in Conference Room A on the 14<sup>th</sup> floor of the William R. Snodgrass Tennessee Tower. Chapter Executive Committee (CEC) members present were Nathan Abbott, Kathy Anderson, Gerry Boaz, Ed Burr, Ann Collett, Robbie Hunter, Teresa Kennedy, Hellens Kruszynski, Jennifer McClendon, Angela McElrath-Prosser, Terry Mason, Beth Pugh, and Mary Anne Queen. Committee leaders present were Karen Hale, Jennifer Lewis, and Suzanne Sawyers. Ann Collett, Chapter President, called the meeting to order at 11:25 a.m.

Ann welcomed everyone and introduced Melinda Parton, AGA's Regional Vice President Elect. Jennifer Lewis, Community Service Committee Co-Chair introduced the Early Careers guest, Torrey Grimes.

Ann reviewed the number of voting CEC members and indicated there was a quorum. Quorum for the CEC is 8 members.

Ann stated that the CEC Minutes from December 3rd had been provided to all CEC members for their review and asked if there were any further changes that need to be made. Ed Burr moved to accept the minutes. Gerry Boaz seconded. The motion passed.

**Treasurer** – Terry Mason, Chapter Treasurer, reported that she will send out the master budget spreadsheet by the end of the week. Terry also stated that when she and Ann went to renew our 6-month CD, an on-the-spot executive decision was made to get an 8-month CD due to a higher interest rate.

**Program Committee** – Robbie Hunter, Program Committee Co-Chair, reported that we are set for Thursday. Dr. Johnson will speak for approximately 30-40 minutes. Robbie also reported that Hellens has been in contact with our potential speaker from AT&T. We should have a confirmation regarding Karl Dean this week.

The Chapter voted the Chieftains to be the Social. Terry Mason asked that checks be sent to the Secretary, Jennifer McClendon. The registration deadline is January 28<sup>th</sup>. We don't have to pay until a few days later. By having the registration deadline a little earlier, it gives a few days to wrap everything up before we pay. Robbie reported that not all of the social subsidy will be used and so the amount left over could be used for our 30<sup>th</sup> anniversary celebration.

**Early Career** – Ann reported that the Early Career Budget is being used for Association of Black Accountants Student Members to attend Thursday's luncheon. The career fair is set for March 6<sup>th</sup>. Jennifer McClendon reported that there will be an Early Career Social on January 28<sup>th</sup> at Bailey's. This social is not costing the chapter anything because co-chair Robyn Probus won an office party from Bailey's for up to 20 people which include free food and pool. Ann will be the CEC guest and a notice will be sent to Early Career members.

**Finance** – Angela McElrath-Prosser, Finance Committee co-chair, reported that Scarlett Sneed as been added as a committee member. Mary Anne Queen and Lou Goins will take money Thursday.

Policies and Procedures drafts have been e-mailed to affected committees.

**CGFM** – Gerry Boaz, CGFM Committee co-chair, reported that there are 3 more Exam 2 directed study sessions this month. An exam 2 review session will be held on January 31. The CGFM Committee met on Friday regarding the letter writing campaign. The committee is working on a list of departments who recognize the CGFM certification and give raises or other rewards.

**Education** – Nathan Abbott, Education Committee Co-Chair, reported that there are 209 paid registrants and speakers for the Winter Seminar. There are only 9 that we are waiting on payments from and we know 2 of those are bringing checks on Tuesday morning. There is one person from Texas coming.

Ann asked Nathan about an additional site for the audio-conferences at Metro Center. Nathan stated that someone there would need to be in-charge of the phone connection, the power point presentations, and the CPE forms.

**Internet** – Nathan Abbott, Internet Committee Co-Chair, reported that everyone should send slides to Nathan and Dan Willis for Thursday's meeting. Nathan is still working on the upgrade of the website.

**Membership** – Ed Burr, Membership Committee Co-Chair, reported on the status of the committee's goals for the 2007-2008 program year. Ed stated that we need to work on our new members. Ed reported that there were 13 members who joined in late 2006 and their fees were pro-rated. These members did not receive renewal notices in March and so had not renewed for the current year. Ed is working with them on this.

Ann asked if there would be membership applications at the Winter Seminar. Ed stated that there would be.

**Public Relations & Newsletter** – Karen Hale, Public Relations and Newsletter Committee Co-Chair, reported that 7 of 11 of the notices sent to local news papers have been published. Karen stated that she has not seen any on the Winter Seminar yet but will do a search this afternoon.

Karen reported that the normal deadline for newsletter submissions is the 10<sup>th</sup> but due to AGA's activities this week, the deadline is being extended to the 14<sup>th</sup>. Karen reported a new committee member, Rhonda Williams. Rhonda is also a new member from the Department of Health.

**Awards** – Teresa Kennedy, Awards Committee Co-Chair, reported that the National Awards deadline is April 4<sup>th</sup>. Teresa asked all CEC members to review the awards and make nominations.

Teresa also reported that she has not heard from National regarding our nomination of Ted Fellman for the Excellence in Government Leadership award earlier this year.

**Community Service** – Jennifer Lewis, Community Service Co-Chair, reported that the committee voted to change the award from a monetary award to an individual to a donation to a selected charity. Jennifer reported that no one has signed up to participate in VITA.

Channel 8 is supposed to get back with us soon regarding a date in March. Ann reported that the chapter may consider using old shirts from prior years for this project. The money in the budget may be donated to Channel 8.

**Nominating Committee** – Kathy Anderson, President-Elect and Nominating Committee Chair, reported that the Nominating Committee had met and selected chapter leadership nominees for the 2008-2009 year. The members of the Nominating Committee included Kathy Anderson, Michelle Earhart, Hellens Kruszynski, Jennifer McClendon, and Melinda Parton. Proposed leadership nominees are:

*Officers*

Melvin Jones, President-elect  
Melissa Boaz, Treasurer  
Amy Czerwinski, Secretary

*Two-Year Directors*

Patricia Finney  
Rusty Lacy  
Jennifer Lewis  
Tommie Pendergrass  
Suzanne Sawyers

Gerry Boaz made a nomination to accept the nominations as presented. Jennifer McClendon seconded. The nominations were accepted.

**Chapter Recognition** – Kathy reported that the chapter is doing well with our points this year.

**Meetings and Attendance** – Suzanne Sawyers, Meetings and Attendance Co-Chair, reported that Tammy Thompson will provide the invocation at Thursday's meeting. Ann stated that Joe Kimery, Meetings and Attendance Co-Chair, had e-mailed her that there were 92 registered for the meeting. There will be 10 members of the Association of Black Accountants and 7 members of the Association of Black Accountants – Student Chapter in attendance at Thursday's meeting. Ann also reported that the National

Executive Director for the Association of Black Accountants will be attending Thursday's meeting.

**President's Report** – Ann reported that the chapter had no one apply for the drawing for the National Hotel Scholarship. Ed Burr moved that the Chapter President use the scholarship. Kathy Anderson seconded the motion. The motion was approved.

*Regional PDC* – Ann reported that we had received a request from Deby Davis, Sectional Vice President for the Regional Conference. The original request was for \$3,750 for an OMB speaker at the Regional PDC that will be held in Chattanooga, March 27-28, 2008. The request has changed to \$1,624 with the assurance that we will be reimbursed this amount before the proceeds from the PDC are sent to other chapters. Ed Burr moved to have the Nashville Chapter loan the Chattanooga Chapter \$1,624. Hellens Kruszynski seconded the motion. The motion was approved.

*Plans for National President, Rick Fair* – Ann reported that Richard Norment will pick Rick Fair up from the airport at 5:30 Tuesday. Ann indicated that she did not know if Mr. Fair would need evening entertainment but if anything was planned, the CEC would be notified via e-mail. Ann also reported that Mr. Fair will be at Thursday's luncheon.

*Einhorn Research Fund Donation* – Ann reported that Gerry was approached about a contribution at the Professional Development Conference in Nashville in June. Gerry stated that a D.C. Chapter member, Eva Williams, approached him regarding a contribution. The D.C. Chapter has pledged \$50,000 with \$25,000 in 2007 and \$25,000 in 2008. Evie Barry also approached Gerry. Ann reported that there has been no formal request for money at this time. The CEC chose to table this until the next meeting. Ann stated she would talk to Rick Fair while he is here to determine the status of the fund. Our contribution may be based on our income from the Winter Seminar.

*Donation Receipt Letters* – Gerry reported that he has revised the letters regarding donations made to the chapter for our community service projects.

#### *Other Business*

Melinda Parton, Regional Vice President Elect encouraged everyone to attend the PDC on March 27<sup>th</sup> and 28<sup>th</sup> in Chattanooga.

Gerry Boaz stated that Ron Queen, CGFM Committee Co-Chair has been coordinating CGFM training with the Chattanooga Chapter. Gerry also reported that the Ethics Commission has approved a couple of sections of our opinion but two other sections are on their agenda for this month.

Ann reported that our next meeting is February 4<sup>th</sup>. The meeting adjourned at 12:35 p.m.