



FINAL MINUTES  
AGA Chapter Executive Committee  
August 26, 2025



*Submitted by Jessica Cox, Secretary*

The Chapter Executive Committee for the Nashville chapter met on Tuesday, August 26, 2025, in the Cordell Hull Building Audit Training Room and via Microsoft Teams. This meeting was recorded.

Members Present (voting members in bold): **Teryn McNeal, President; Drew Sadler, Immediate Past-President; Jessica Cox, Secretary; Constance LeSure, Treasurer; Nicole Crittenden, Treasurer-Elect; Chase Trammel, NCC Representative; Bethany Graves, Communications Co-Chair; Bridget Carver, Membership Chair; Tyler Ensminger, Webmaster; Kelley McNeal, Education Co-Chair; Ayo Folayan, Bylaws & Procedures Chair; Katie Armstrong – Programs Co-Chair; Kelly Armes, Community Service Co-Chair; Jacob Yoquelet, Fundraising/Sponsorships Chair; Justin Neal, Education Co-Chair; Lela Shadrick, Programs Co-Chair; Matthew Keylon, Young Professionals Chair; Mark White, Awards Chair; Mary Anne Queen, Community Service Co-Chair; Meredith Albright, Financial Secretary; and RaKeba Doss, Professional Certification Co-Chair.**

**Call to Order**

Teryn called the meeting to order at 11:21 am. We had a quorum, with 14 voting members present.

**Minutes**

Katie made a motion to approve CEC meeting minutes for May 12, 2025. Tyler seconded. The minutes were approved.

**President Report**

Teryn announced there has been an addition to the CEC roster. Justin Neal will be joining Kelley McNeal as Education Co-Chair.

She also announced the CEC and Luncheon meeting dates for the upcoming program year.

CEC meeting dates:	Luncheon meeting dates:
8/26/2025 (Tues)	9/8/2025
9/30/2025 (Tues)	10/6/2025
10/28/2025 (Tues)	11/3/2025
11/24/2025 (Mon)	12/1/2025
12/17/2025 (Wed)	1/5/2026
1/28/2026 (Wed)	2/2/2026
2/25/2026 (Wed)	3/2/2026
4/1/2026 (Wed)	4/6/2026
5/11/2026 (Mon)	5/18/2026



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Teryn submitted the Strategic Goals and Plans by the 8/1/25 deadline for ACE bonus points and the name of the lead on the Chapter Citizen-Centric Report (CCR) before the 9/1/25 deadline for bonus points.

Teryn discussed the changes to dues for new members.

Teryn noted that we donated \$600 to the National Community Service Fund during PDT.

Teryn also discussed the new areas that were added this year to receive ACE bonus points.

After discussing several items, Chase made a motion to approve the budget that was emailed to committee members with one modification: increasing budgeted expenditures for Volunteer Sporting Events – Incentive Program from \$200 to \$250. Drew seconded. The budget with the one modification was approved.

**Immediate Past-President**

Drew discussed the Opioid Abatement Seminar (2-hour CPE event) being held on 9/3/25.

Drew also mentioned he is the lead for the CCR. He also asked committees to send him their member points, so that he can keep the spreadsheet updated.

**NCC Rep Report**

Chase shared the following deadlines and meetings:

Date	Deadline	Notes
Sept. 1	<b>Bonus Point Deadline:</b> Submit the name of your Chapter Citizen-Centric Report (CCR) lead	<i>Text field coming soon; for now, send name &amp; contact information to <a href="mailto:chapters@agacqfm.org">chapters@agacqfm.org</a>.</i>
Sept. 26	<b>Final Deadline:</b> Chapter Strategic Goals and Plans	<i>**This deadline has been extended</i>
Oct. 24	<b>Optional:</b> Submit a draft of your Chapter Citizen-Centric Report	<i>Send to <a href="mailto:chapters@agacqfm.org">chapters@agacqfm.org</a> for review/feedback before deadline</i>
Nov. 1	<b>First Pulse Check Due</b>	—
Nov. 15	<b>Final Deadline:</b> Chapter Citizen Centric Report Due	—

Meeting	Date	Time (ET)	Registration Link
<b>Student Recruiting Town Hall</b>	Aug. 26	2–3 p.m.	<a href="#">Register Here</a>
<b>Fall Recruiting Challenge Kick-Off Calls</b> <i>(same meeting, different dates!)</i>	Sept. 2	4–5 p.m.	<a href="#">Register Here</a>
	Sept. 11	4–5 p.m.	<a href="#">Register Here</a>
<b>Chapter Citizen-Centric Report Review</b>	Sept. 18	2–3 p.m.	<a href="#">Register Here</a>

### **Treasurer/Treasurer-Elect**

Constance noted that the year-end financial statements for last program year were emailed with the agenda. Constance also emailed the current RFP to all committee members.

### **Communication**

Bethany has requested the following deadlines for submissions:

- **Monthly Newsletter:** Send items to **Bethany and Sara** by the **20th of each month**.
- **Monthly Meeting Slideshow:** Submit items to **Bethany and Sara** by **noon on the Friday before the Monday meeting**.
- **Social Media Posts:** Send requests to **Bethany and Sara**.
- **Website Updates:** Send requests to **Bethany, Sara, and Tyler**.

### **Community Service**

Kelly noted that they were open to suggestions of new community service projects. Otherwise, we would keep the same projects as last year. The September community service project is Alex Green Elementary School supply drive and monetary donations.

### **Finance**

Meredith noted that she would complete the 990 filing after the financial statement review was completed.

It was also discussed that we need to find someone to complete the financial review by September 30<sup>th</sup>.

### **Fundraising/Sponsorships**

Jacob reported that he has created a list of potential sponsors, and he will be reaching out to those companies. He also discussed adding a sponsorship section to work website.

### **Meetings and Attendance Committee**

May 19, 2025 Meeting Recap – In-person only – 61 total attendees

### **Membership Committee**

Bridget reported that we currently have 437 members, including 12 new members.



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**Program**

Katie announced that Comptroller Jason Mumpower will be the speaker for the September luncheon. They also have the speakers for October, December and April booked. Let her or Lela know if you have any speaker suggestions.

**Young Professionals**

Matthew reported that he has emailed MTSU and UTK about maybe speaking at an event on campus, he also discussed reaching out to other colleges and universities.

**Jackson Satellite Chapter**

The first West TN event for the program year will be the 2<sup>nd</sup> Annual Government Growth Summit (8 hours CPE) on Thursday, October 23, 2025.

The meeting was adjourned at 12:36 pm.